May 17, 2016 – General Board Meeting Minutes

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:00 p.m. in the District Office Board Room on Tuesday, May 17, 2016 with Mr. Oscar Manbeck, Board President presiding. The Pledge of Allegiance and prayer followed.

2.0 ROLL CALL

PRESENT: Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. Chris Heck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

ABSENT:

ADMINISTRATORS PRESENT:
Dr. Robert Schultz, Superintendent
Ms. Barbara Davis, Assistant to the Superintendent
Mr. Thomas Kowalonek, Business Manager
Ms. Joan London, Solicitor
Mr. Rick Triest, Director of Building & Grounds
Mrs. Mimi Shade, Recording Secretary

And the following interested citizens and staff: Ms. Lisa Hassler, Ms. Samantha Bolles, Mr. Tom Moorhead, Ms. Tammy Field, and Mr. George Field

3.0 ACCEPTANCE OF MINUTES

3.1 A resolution was offered by Mr. Palmer, seconded by Mr. Klopp, to accept the minutes of the following meetings:

3.1 04/19/2016 Board Voting Session Minutes
3.2 05/03/2016 Board Work Session Minutes

AYES: Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Chris Heck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

4.0 FINANCIAL REPORTS

4.1-4.13 A resolution was offered by Mr. Klopp, seconded by Mr. Palmer, to accept the following financial reports:

4.1 Treasurer’s Report
4.2 Investment Report
4.3 Tax Collection Report
4.4 Monthly Account Status
4.5 General Fund Bills Payable
4.6 Cafeteria Report
4.7 Cafeteria Fund Bills Payable
4.8 Capital Reserve Fund Bills Payable
4.9 Special Revenue Accounts Payable
4.10 Budgetary Transfers
4.11 Jr. High Activity Bills Payable
4.12 Sr. High Activity Bills Payable
4.13 Bond Fund Bills Payable

AYES: Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Chris Heck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

5.0 BOARD REPORTS

6.0 CITIZEN/STUDENT PARTICIPATION

7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

A. Graduation – June 2, 2016

Dr. Schultz asked the board to let Mrs. Shade or Mr. Netznik know if they will be attending graduation or not.

B. Envirothon

Dr. Schultz informed the board that the students in Envirothon placed 2nd in a recent competition. They did a great job!!

8.0 NOTICES AND COMMUNICATIONS

9.0 ITEMS FOR BOARD ACTION

9.0.1 A resolution was offered by Mr. Klopp, seconded by Mr. Heck, to approve that the Board of School Directors of the Tulpehocken Area School District hereby approves the discipline described in the Admission of Fact, Waiver of Hearing, Acknowledgment of Compliance with Procedural Safeguards and Consent to Expulsion concerning #2016-
03, and to ratify the execution of same by Dr. Robert Schultz, Superintendent of Schools on May 2, 2016.

AYES: Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Chris Heck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:
ABSENT:
ABSTAINED:
This motion was carried 9-0.

9.1 FINANCE

9.1.1 A resolution was offered by Mr. Klopp, seconded by Mr. Heck, to approve the add-on agreement and service contract with Phillips Office Solutions for one copier at the Tulpehocken Area School District Administrative Offices, beginning September 2016 and ending October 2019 (37 months).

AYES: Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Chris Heck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:
ABSENT:
ABSTAINED:
This motion was carried 9-0.

9.1.2 A resolution was offered by Mr. Klopp, seconded by Mr. Heck, to approve the following institutions as depositories for the 2016-2017 school year:

Pennsylvania School District Liquid Asset Fund (PSDLAF)
Pennsylvania Local Government Investment Trust (PLGIT)
National Penn Bank
Wells Fargo
PNC Bank
US Bank

AYES: Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Chris Heck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:
ABSENT:
ABSTAINED:
This motion was carried 9-0.
9.1.3 A resolution was offered by Mr. Klopp, seconded by Mr. Heck, to approve the Business Manager as the Tulpehocken Area School District’s Trustee for the Berks County School District Health Trust and the Superintendent as the Alternate Trustee for the 2016-2017 and 2017-2018 school years.

AYES: Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Chris Heck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS: 
ABSENT: 
ABSTAINED: 
This motion was carried 9-0.

9.1.4 A resolution was offered by Mr. Klopp, seconded by Mr. Heck, to approve Scott Klopp as board treasurer for a term beginning July 1, 2016 and ending June 30, 2017 for a stipend of $500.

AYES: Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Chris Heck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS: 
ABSENT: 
ABSTAINED: 
This motion was carried 9-0.

9.1.5 A resolution was offered by Mr. Klopp, seconded by Mr. Heck, to approve the resolution authorizing collection agency fees for Earned Income Taxes

AYES: Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Chris Heck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS: 
ABSENT: 
ABSTAINED: 
This motion was carried 9-0.

9.1.6 A resolution was offered by Mr. Klopp, seconded by Mr. Heck, to adopt the preliminary budget for the 2016-2017 school year with projected expenditures of $30,188,214 and projected revenues of $29,738,383 including a real estate tax millage rate of 27.70, Act 511 per capita tax of $5.00, School Code Section 679 per capita tax of $5.00, $\frac{1}{2}$% earned income tax, and $\frac{1}{2}$% real estate transfer tax.
AYES: Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Chris Heck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS: 
ABSENT: 
ABSTAINED: 
This motion was carried 9-0.

9.1.7 A resolution was offered by Mr. Klopp, seconded by Mr. Heck, to approve the Addendum extending the transportation contract between Tulpehocken Area School District and the Berks County Intermediate Unit from July 1, 2016 through June 30, 2018.

AYES: Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Chris Heck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS: 
ABSENT: 
ABSTAINED: 
This motion was carried 9-0.

9.1.8 A resolution was offered by Mr. Klopp, seconded by Mr. Heck, to approve the implementation of the New Man Community Development Scholarship pending solicitor review.

AYES: Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Chris Heck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS: 
ABSENT: 
ABSTAINED: 
This motion was carried 9-0.

Dr. Schulz thanked Mr. Kowalonek for all his hard work regarding the budget and the transportation contract.

9.2 BUILDINGS AND GROUNDS

9.2.1 A resolution was offered by Mr. Steinhauer, seconded by Mr. Heck, to approve the Fitness Room Upgrades as presented at the 05/03/2016 Board Meeting.

AYES: Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Chris Heck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.
NAYS:
ABSENT:
ABSTAINED:
This motion was carried 9-0.

9.2.2 A resolution was offered by Mr. Steinhauer, seconded by Mr. Heck, to approve the Improvement Inspection Agreement between Tulpehocken Area School District and Jefferson Township for the Wastewater Treatment Plant upgrades.

AYES: Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Chris Heck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:
ABSENT:
ABSTAINED:
This motion was carried 9-0.

9.3 TRANSPORTATION

9.4. POLICY

9.4.1 A resolution was offered by Mr. Heck, seconded by Mr. Klopp, to give second reading and final approval to the following policy:

249 Bullying & Cyber Bullying

AYES: Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Chris Heck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:
ABSENT:
ABSTAINED:
This motion was carried 9-0.

9.5 CURRICULUM

9.5.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to the Girls’ Villanova Basketball Camp as presented at the 05/03/2016 Board Meeting.

AYES: Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Chris Heck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:
ABSENT:
ABSTAINED: This motion was carried 9-0.

Mrs. Davis and Dr. Schultz gave the board an overview of the math program and curriculum.

9.5.2 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to give second reading and final approval to use the following textbooks:

<table>
<thead>
<tr>
<th>Class</th>
<th>Vendor</th>
<th>Title of Book</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kindergarten</td>
<td>McGraw Hill</td>
<td>Everyday Mathematics</td>
</tr>
<tr>
<td>Grades 1 thru 6</td>
<td>Pearson Education</td>
<td>enVision 2.0</td>
</tr>
<tr>
<td>Grades 1 thru 6</td>
<td>Pearson Education</td>
<td>enVision 2.0</td>
</tr>
<tr>
<td>Common Core Math</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

AYES: Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Chris Heck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Arlan Werst.
NAYS: Mr. Daniel Steinhauer
ABSENT: 
ABSTAINED: This motion was carried 8-1.

9.5.3 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to give second reading and final approval to use the following textbooks:

<table>
<thead>
<tr>
<th>Class</th>
<th>Vendor</th>
<th>Title of Book</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grade 11</td>
<td>Houghton Mifflin Harcourt</td>
<td>United States Government</td>
</tr>
<tr>
<td>Grades 11-12</td>
<td>McGraw Hill</td>
<td>AP Economics</td>
</tr>
<tr>
<td>Grades 9 - 11</td>
<td>G-W Publisher</td>
<td>Foundations of Personal Finance</td>
</tr>
<tr>
<td>Grades 9 - 11</td>
<td>G-W Publisher</td>
<td>Contemporary Living</td>
</tr>
<tr>
<td>Grades 9 - 11</td>
<td>McGraw Hill</td>
<td>The Developing Child</td>
</tr>
<tr>
<td>Grades 9 - 11</td>
<td>McGraw Hill</td>
<td>Glencoe Culinary Essentials</td>
</tr>
</tbody>
</table>
AYES: Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Chris Heck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Arlan Werst.

NAYS: Mr. Daniel Steinhauer

ABSENT:

ABSTAINED:

This motion was carried 8-1.

9.6 LEGISLATIVE

9.7 EXTRA-CURRICULAR

9.8 PERSONNEL

9.8.1 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to accept the resignation of Debra Phillips as part-time cafeteria worker effective April 21, 2016.

9.8.2 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to accept the resignation of Michelle Frantz as part-time Title I paraprofessional effective May 12, 2016.

9.8.3 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to accept the resignation of Nicole Brown as part-time student assigned paraprofessional effective May 18, 2016.

9.8.4 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to accept the resignation of Deborah Fansler as part-time alternate education paraprofessional effective May 20, 2016.

AYES: Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Chris Heck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.
9.8.5 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve an unpaid leave of absence for Jessica Will for April 26-27, 2016.

AYES: Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Chris Heck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Arlan Werst.

NAYS: Mr. Daniel Steinhauer

ABSENT:

ABSTAINED:

This motion was carried 8-1.

9.8.6 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following coaches for the 2016-2017 seasons:

- Soccer Cheerleading  Stephanie Kiecko  $1,666
- Basketball/Competition Cheerleading  Stephanie Kiecko  $2,814

AYES: Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Chris Heck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.7 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve Diane Reifnyder as a part-time cafeteria worker at Penn-Bernville Elementary effective May 18, 2016 at an hourly rate of $9.25.

AYES: Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Chris Heck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.8 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following support staff substitutes:

- Debbie Bare  Aide, Cafeteria, Secretary
- Debra Phillips  Aide, Cafeteria
AYES: Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Chris Heck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS: 
ABSENT: 
ABSTAINED: 
This motion was carried 9-0.

9.8.9 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following volunteers for the remainder of the 2015-2016 school year:

Jessica Gutierrez  Eric Snyder  Brandon Perrone
Renee Etchberger  Angela Marous  Shawn Naftzinger
Linda Hill  Brooke Raifsnider
Sara Farris  Christina Wehr
Jennifer Eppley  Heather Loser

AYES: Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Chris Heck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS: 
ABSENT: 
ABSTAINED: 
This motion was carried 9-0.

9.9 TECHNOLOGY

DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS

10.0 INFORMATION ITEMS

11.0 CALENDAR OF EVENTS

12.0 CITIZENS PARTICIPATION

Mr. Field asked some questions regarding the budget and revenue. Mr. Kowalonek answered the questions.

13.0 ADJOURNMENT

Mr. Palmer made a motion to adjourn the meeting, seconded by Mr. Heck.
The meeting adjourned at 8:00 p.m. Executive Session was held after the board meeting.

Mrs. April Klopp, Board Secretary