August 16, 2016 – General Board Meeting Minutes

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:05 p.m. in the District Office Board Room on Tuesday, August 16, 2016 with Mr. Oscar Manbeck, Board President presiding. The Pledge of Allegiance and prayer followed.

2.0 ROLL CALL

PRESENT: Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.
ABSENT: Mrs. April Klopp

ADMINISTRATORS PRESENT:
  Dr. Robert Schultz, Superintendent
  Mrs. Barbara Davis, Assistant to the Superintendent
  Mr. Thomas Kowalonek, Business Manager
  Mr. Andrew Netznik, JSHS Principal
  Ms. Amanda Cipolla, Penn-Bernville Elementary Principal
  Mr. Rick Triest, Director of Building & Grounds
  Mr. Brian Boland, Solicitor
  Mrs. Mimi Shade, Recording Secretary

And the following interested citizens and staff: Mrs. Lisa Hassler, Ms. Tammy Field, Ms. Leah Blatt, Ms. Michelle Gross, Ms. Josie Wilson, Ms. Erin Chiveral, Mr. Richard Klopp, and Mr. Tom Moorhead

3.0 ACCEPTANCE OF MINUTES

3.1 A resolution was offered by Mr. Palmer, seconded by Mr. Klopp, to accept the minutes of the following meetings:

3.1 07/19/2016 Board Voting Session Minutes
3.2 08/02/2016 Special Board Meeting Minutes

AYES: Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. April Klopp

ABSTAINED: This motion was carried 8-0.
4.0 FINANCIAL REPORTS

4.1-4.13 A resolution was offered by Mr. Klopp, seconded by Mr. Heck, to accept the following financial reports:

4.1 Treasurer’s Report
4.2 Investment Report
4.3 Tax Collection Report
4.4 Monthly Account Status
4.5 General Fund Bills Payable
4.6 Cafeteria Report
4.7 Cafeteria Fund Bills Payable
4.8 Capital Reserve Fund Bills Payable
4.9 Special Revenue Accounts Payable
4.10 Budgetary Transfers
4.11 Jr. High Activity Bills Payable
4.12 Sr. High Activity Bills Payable
4.13 Bond Fund Bills Payable

AYES: Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. April Klopp

ABSTAINED:

This motion was carried 8-0.

5.0 BOARD REPORTS

6.0 CITIZEN/STUDENT PARTICIPATION

7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

Dr. Schultz reported that induction is this week and we are getting ready for the teachers and students to return.

8.0 NOTICES AND COMMUNICATIONS

9.0 ITEMS FOR BOARD ACTION

9.1 FINANCE
9.2 BUILDINGS AND GROUNDS

A. Penn-Bernville Playground Discussion

_There was discussion held regarding the Penn-Bernville playground. New bids were reviewed._

9.3 TRANSPORTATION

9.4. POLICY

9.4.1 A resolution was offered by Mr. Heck, seconded by Mr. Palmer, to give first reading with the intent to give second reading and final approval on September 20, 2016 to the following polices & Attachments:

246 Student Wellness – (Revised)
609 Investment of District Funds – (Revised)
626 Federal Fiscal Compliance – (New)
   - Grant Sub-Recipient Monitoring Procedures – Federal Programs
   - Procurement – Federal Programs
   - Cash Management – Federal Programs
   - Allowability of Costs – Federal Programs
   - Administration of Federal Funds – Type of Costs, Obligations and Property Management

626.1 Travel Reimbursement – Federal Programs – (New)
808 Food Services – (Revised)
820 Antifraud Programs & Procedures – (New)
827 Conflict of Interest – (New)

AYES: Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. April Klopp
ABSTAINED:

This motion was carried 8-0.

9.5 CURRICULUM

A. Project Lead The Way Discussion

_Mrs. Davis opened up discussion regarding Project Lead the Way and informed the board of how many districts are currently using Project Lead the Way. The board was also informed_
that there is only one other company that is anywhere close to offering what Project Lead the Way offers.

9.5.1 A resolution was offered by Mr. Heck, seconded by Mr. Palmer, to approve the Rehoboth Beach Sea-Witch Festival Marching Band Field Trip as presented at the August 02, 2016 board meeting.

**AYES:** Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

**NAYS:**

**ABSENT:** Mrs. April Klopp

**ABSTAINED:**

This motion was carried 8-0.

9.5.2 A resolution was offered by Mr. Heck, seconded by Mr. Palmer, to approve the HGA (Hiram G. Andrews) Field Trip as presented at the August 02, 2016 board meeting.

**AYES:** Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

**NAYS:**

**ABSENT:** Mrs. April Klopp

**ABSTAINED:**

This motion was carried 8-0.

9.6 LEGISLATIVE

9.7 EXTRA-CURRICULAR

9.8 PERSONNEL

9.8.1 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following health care personnel for the 2016-2017 school year at the stated stipend.

- School Doctor – Primary Ziad Osman, M.D $10.00 per exam
- School Doctor – Secondary Ayesha Wahab, M.D $10.00 per exam

**AYES:** Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

**NAYS:**
ABSENT: Mrs. April Klopp
ABSTAINED: This motion was carried 8-0.

9.8.2 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following substitute teachers for the 2016-2017 school year pending completion of paperwork:

- Kirstin Luckenbill
- Caitlyn Mannmiller
- Kara Graeff
- Alison Williams

AYES: Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS: ABSENT: Mrs. April Klopp
ABSTAINED: This motion was carried 8-0.

9.8.3 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following substitute teachers for the 2016-2017 school year through Berks County Intermediate Unit’s Guest Teacher Program with the exception of John Ravert:

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<tr>
<th>James Ashburn</th>
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<td>Elizabeth Clark</td>
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<td>Zachary McDonough</td>
<td>Crystal McGeary</td>
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<td>John Ravert</td>
<td>Linda Rentschler</td>
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<td>Pamela VanLuvanee</td>
<td>Kathryn Walker</td>
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AYES: Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS: ABSENT: Mrs. April Klopp
ABSTAINED: This motion was carried 8-0.

9.8.4 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following support staff substitutes/event staff for the 2016-2017 school year:
Debra Phillips  Cafeteria
Joy Courtright  Aide, Secretary
Brianna Woodworth  Custodial
Daryl Showalter  Event Staff
Ashley Rank  Event Staff
Mary Balloch  Aide, Cafeteria, Custodial, Secretary
Caitlyn Manmiller  Aide (pending completion of paperwork)

AYES: Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. April Klopp

ABSTAINED:

This motion was carried 8-0.

9.8.5

A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve Cathy Merrell as a part-time Trojans/AEP paraprofessional at the JSHS at an hourly rate of $12.00 pending completion of paperwork.

AYES: Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, and Mr. Arlan Werst.

NAYS: Mr. Anthony Rodig, and Mr. Daniel Steinhauer

ABSENT: Mrs. April Klopp

ABSTAINED:

This motion was carried 6-2.

9.8.6

A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following transfers:

- Jamie Schur from part-time lunch/recess aide at Penn-Bernville to part-time student assigned life skills paraprofessional at the JSHS at an hourly rate of $12.00.
- Kristin Stoltzfus from part-time library aide at the JSHS to part-time learning support/autistic support paraprofessional at the JSHS at an hourly rate of $12.00.

AYES: Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. April Klopp

ABSTAINED:

This motion was carried 8-0.
9.8.7 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following preferred sub for the first quarter of the 2016-2017 school year:

- Sara Jackson

AYES: Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS: Mr. William T. Palmer, Jr.

ABSENT: Mrs. April Klopp

ABSTAINED: This motion was carried 7-1.

9.8.8 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve Kathryn Crampton as a part-time Title I paraprofessional at Bethel Elementary School at an hourly rate of $9.25 effective the beginning of the 2016-2017 school year pending completion of paperwork.

AYES: Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS: 

ABSENT: Mrs. April Klopp

ABSTAINED: This motion was carried 8-0.

9.8.9 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to accept the resignation of Nicole Henne-Brown as administrative assistant to the Junior/Senior High School Principal effective August 31, 2016.

9.8.10 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to accept the resignation of Denise Boltz as part-time Title I paraprofessional at Bethel Elementary effective immediately.

AYES: Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS: 

ABSENT: Mrs. April Klopp

ABSTAINED: This motion was carried 8-0.
9.8.11 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the title change of Hillary Malone from Education Evaluator to Home and School Visitor.

AYES: Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS: 
ABSENT: Mrs. April Klopp
ABSTAINED: 
This motion was carried 8-0.

9.8.12 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following coaching change for the 2016-2017 season:

- Susan Schwartz from Assistant Junior High Field Hockey Coach to Head Junior High Field Hockey Coach at a stipend of $1,600.

AYES: Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS: 
ABSENT: Mrs. April Klopp
ABSTAINED: 
This motion was carried 8-0.

9.8.13 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve Alicea Rodig as Junior High Assistant Cross Country Coach for the 2016-2017 season at a stipend of $1,335 pending completion of paperwork.

AYES: Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS: 
ABSENT: Mrs. April Klopp
ABSTAINED: Mr. Anthony Rodig 
This motion was carried 7-0.

9.8.14 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following mentors:

- Susan Burns for Erica Bachman, JSHS guidance counselor - $500
- Susan Burns for Jashanae Day, JSHS guidance counselor - $500
AYES: Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauser, and Mr. Arlan Werst.
NAYS: Mr. William T. Palmer, Jr.
ABSENT: Mrs. April Klopp
ABSTAINED:
This motion was carried 7-1.

9.8.15 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following volunteers for the 2016-2017 school year:

Alma Alparicio  Jessica Adams  Penny Bahner
Andrea Bashore  Micahel Adams  Erin Barker
Steve Becker  Patricia Adams  Valerie Bashore
Melissa Beitler  Rose Bernstein  Andrew Beck
Sherry Beitler  Allen Blankenbiller  Lydia Beck
Jessica Betz  Julie Blankenbiller  Beverly Beck
Leah Blatt  Heather Blatt  John Burns Jr.
Matthew Blatt  Hollie Bobo  Michael DeAcosta
Carmela Bobick  Heather Boltz  Theresa DeAcosta
Steve Bobick  Robert Boltz  Steven Dubbs
Andrea Book  Kristy Bowers  Megan Ebling
Sara Bryant  Kelly Boyer  Andrea Edris
Denise Christ  Carrol Debellis  Bernadette Elinsky
Matthew Christ  Sherry Degler  Abby Fair-Gabel
Heather Claman  Tamara DeVries  Eileen George
Tasha Collar  Michelle Dietrich  Jess George
Joy Courtright  Denise Duchan  Debra Gordon
Kathryn Crampton  Karen Ellis  Kelly Groff
Sarah Cullins  Sandra Fogg  Larry Groff
Meredith Dalton  Kenneth Fox  Kara Henning
Gina Daub  Karen Frey  Jill Hulse
Trell Davis  Kimberlee Fryer  Kelly Johnson
David Degler  Sheila Garrett  Diana Kintzer
Nichole Diem  William Garrett  Audrey Kirkhoff
Rebecca Dieffenbach  Rebecca Geisinger  Elwood Kline
Lisa Ebersole  Jess George  Joann Kline
Vicki Eisenhower  Janet Gernsheimer  April Klopp
Renee Etchberger  Dana Gil  Jolynne Koenig
Sara Farris  Richard Gil-Pulido  Donna Kramer
Ann Felty  Toni Greene  Treasure Lape
Heather Giambalvo  Megan Hall  Lori Lerch
Kelsey Giffin  Marlene Haws  Ronald Linke
Tabitha Good  Megan Heath  Teena Loeb
Tiffany Guitas  Mindy Henne  Ann Loose
Jessica Gutierrez  Bennetry Herrmann  Heather Loser
Lynda Harring  Austin Houghtaling  Calvin Maciejewski
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<td>Jessica Hartranft</td>
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AYES: Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. April Klopp

ABSTAINED: Mr. Anthony Rodig

This motion was carried 7-0.

9.9 TECHNOLOGY

DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS

10.0 INFORMATION ITEMS

11.0 CALENDAR OF EVENTS

12.0 CITIZENS PARTICIPATION

A group of concerned 5th grade parents expressed their concern regarding the class sizes at Bethel. Dr. Schultz asked them to be patient and see how the numbers are going to turn out and give it the first couple of weeks at school. If they are still concerned then give him a call.

13.0 ADJOURNMENT

Mr. Rodig made a motion to adjourn the meeting, seconded by Mr. Heck.

The meeting adjourned at 8:15 p.m. Executive Session was held after the board meeting.

Mr. Scott Klopp, Assistant Board Secretary