August 20, 2013 – General Board Meeting Minutes

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:00 p.m. in the District Office Board Room on Tuesday, August 20, 2013 with Mr. Scott Klopp, Board President presiding. The Pledge of Allegiance followed.

2.0 ROLL CALL

PRESENT: Mr. Dennis Baver (7:09 p.m.), Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler, Mr. Chris Heck (7:04 p.m.), Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. William T. Palmer, Jr.

ABSENT:

ADMINISTRATORS PRESENT:
Dr. Edward Albert, Superintendent
Mr. Thomas Kowalonek, Business Manager
Mr. Brian Boland, Solicitor
Mrs. Mimi Shade, Recording Secretary

And the following interested citizens and staff: Ms. Christa Miller, Ms. Shea Singley, and Mr. Anthony Orozco, Reading Eagle.

3.0 ACCEPTANCE OF MINUTES

3.1 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to accept the minutes of the following meetings:

            3.1 07/16/2013 Board Voting Session Minutes
            3.2 08/06/2013 Board Work Session

AYES: Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. William T. Palmer, Jr.

NAYS:
ABSENT: Mr. Dennis Baver,
ABSTAINED:

This motion was carried 8-0.

4.0 FINANCIAL REPORTS

4.1-4.13 A resolution was offered by Mrs. Fox, seconded by Mr. Heck, to accept the following financial reports:

            4.1 Treasurer’s Report
            4.2 Investment Report
4.3 Tax Collection Report
4.4 Monthly Account Status
4.5 General Fund Bills Payable
4.6 Cafeteria Report
4.7 Cafeteria Fund Bills Payable
4.8 Capital Reserve Fund Bills Payable
4.9 Special Revenue Accounts Payable
4.10 Budgetary Transfers
4.11 Jr. High Activity Bills Payable
4.12 Sr. High Activity Bills Payable
4.13 Bond Fund Bills Payable

AYES: Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. William T. Palmer, Jr.

NAYS:

ABSENT: Mr. Dennis Baver,

ABSTAINED:

This motion was carried 8-0.

5.0 BOARD REPORTS

6.0 CITIZEN/STUDENT PARTICIPATION

7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

A. Security

No report.

B. Special Education Report

Dr. Albert informed the board that we received notification from the Department of Ed and as of our last visit any corrections that needed to be made from our audit have been corrected and the audit is complete.

C. Transportation Update

Dr. Albert informed the board that the transportation letters have gone out and we have only received one complaint about a bus stop and that has been resolved.

D. Alternative Education Update

Dr. Albert informed the board that we are no longer looking for an alt. ed. location we are going to try a homebound pilot model for 45 days and see how it works.
E. IDI/Development

*There is potential that another business is interested in coming into the I-78 property. They would most likely be interested in a LERTA as well.*

F. Vital Statistics

*Dr. Albert informed the board that the vital statistic sheet was placed in front of them.*

**8.0 NOTICES AND COMMUNICATIONS**

**9.0 ITEMS FOR BOARD ACTION**

**9.1 FINANCE**

9.1.1 A resolution was offered by Mrs. Fox, seconded by Mr. Heck to approve the adult lunch price of $3.50 for the 2013/2014 school year (no increase).

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. William T. Palmer, Jr.

NAYS: 

ABSENT: 

ABSTAINED: 

This motion was carried 9-0.

**9.2. BUILDINGS AND GROUNDS**

9.2.1 A resolution was offered by Mr. Baver, seconded by Mr. Heck to approve Plan Con K as presented at the August 6, 2013 board meeting.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. William T. Palmer, Jr.

NAYS: 

ABSENT: 

ABSTAINED: 

This motion was carried 9-0.
9.3 TRANSPORTATION

9.4. POLICY

A. Policy Discussion - #221 Dress & Grooming

The board discussed the above policy and possible changes.

9.5 CURRICULUM

9.5.1 A resolution was offered by Mrs. Blatt, seconded by Mr. Heck to approve the revised agreement with Hamburg Area School District for students to attend TASD Agriculture Program for the 2013/2014 school year as presented.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. William T. Palmer, Jr.

NAYS:
ABSENT:
ABSTAINED:

This motion was carried 9-0.

9.5.2 A resolution was offered by Mrs. Blatt, seconded by Mr. Heck to approve the Homebound Pilot Program for administration selected students who are expelled off campus and are eligible for alternative educational placement in the Tulpehocken Virtual Academy for Homebound Instruction for two hours per week. Employees hired for this program will be paid in accordance with the Collective Bargaining Agreement. This program is approved in accordance with the Administration proposal, as presented.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. William T. Palmer, Jr.

NAYS:
ABSENT:
ABSTAINED:

This motion was carried 9-0.

9.6 LEGISLATIVE

9.7 EXTRA-CURRICULAR
9.8 PERSONNEL

9.8.1 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the Pennsylvania State Police as the Student Resource Officer for six hours per week for the 2013/2014 academic school year, pending solicitor approval.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler, Mr. Chris Heck, Mrs. April Klopp, and Mr. Scott W. Klopp,
NAYS: Mr. Oscar J. Manbeck, and Mr. William T. Palmer, Jr.
ABSENT: ABSTAINED:

This motion was carried 7-2.

9.8.2 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the Pennsylvania State Police to serve as the Student Resource Officer for an additional 26 hours, maximum, between August 26, 2013 and June 06, 2014 for scheduled extracurricular school functions, pending solicitor approval.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, and Mr. William T. Palmer, Jr.
NAYS: Mr. Oscar J. Manbeck
ABSENT: ABSTAINED:

This motion was carried 8-1.

9.8.3 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the attached lists of volunteers for the 2013/2014 school year.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. William T. Palmer, Jr.
NAYS: ABSENT: ABSTAINED:

This motion was carried 9-0.

9.8.4 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following individuals as substitute teachers for the 2013-2014 school
year pending completion of paperwork:

- Jane Billig
- Nicole Daub
- Tracy Keith
- Stacy Lorah
- Molly Luckenbill
- Iva Moyer
- John Plasha
- Alyssa Ruzicka
- Korissa Seidel
- Joshua Short
- Deborah White
- Bethany Yingst

**AYES:** Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. William T. Palmer, Jr.

**NAYS:**

**ABSENT:**

**ABSTAINED:**

This motion was carried 9-0.

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**9.8.5**

A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following preferred substitutes for 45 days starting with the first day of the 2013-2014 school year:

- Blake Knecht (until approximately 9/15/13)
- Amber Reynolds
- Heather Stoy

**AYES:** Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, and Mr. Oscar J. Manbeck.

**NAYS:** Mr. William T. Palmer, Jr. and Mrs. Lisa Hassler

**ABSENT:**

**ABSTAINED:**

This motion was carried 7-2.

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**9.8.6**

A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following substitute teachers for the 2013-2014 school year through Berks County Intermediate Unit’s Guest Teacher Program:
Denise Almond James Ashburn
Carole Behling Robert Behling
Arlene Clapp Elizabeth Clark
Angela Davis Alyssa DeFazio
Marie Dobb Thomas Earhart
Kristen Egan Anthony Esposito
Dawn Farlow Audrey Finkbiner
Barry Fry Timothy Heiniman
Barton Henderson Carol Jenkins
Scot Lake Zachary McDonough
Crystal McGeary Linda Miller
Michael Misterkiewicz Timothy Moll
Gerard Muller Eric Pfisterer
Linda Pontician Ronald Reichert
Toni Roland Dennis Royer
Robert Seitzinger Tracey Stauffer
Rodney Stock James Unell
Pamela VanLuvanee Kathryn Walker

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler,
Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck,
and Mr. William T. Palmer, Jr.

NAYS: 
ABSENT: 
ABSTAINED: 

This motion was carried 9-0.

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9.8.7 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve
the following support staff substitutes for the 2013-2014 school year
pending completion of paperwork:

  • Cindy Berger Aide
  • Leah Blatt Aide

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler,
Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck,
and Mr. William T. Palmer, Jr.

NAYS: 
ABSENT: 
ABSTAINED: 

This motion was carried 9-0.
9.8.8 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following coaches for the 2013-2014 season pending completion of paperwork:

- **Co Junior High Wrestling** Chad Charlesworth $800
- **Co Junior High Wrestling** Corey Girard $800
- **Change:**
  - **Change:** HS Assistant Field Hockey from beginning through September 23, 2013
    Kelsey Hunsicker $1,706.67
  - **Change:** HS Assistant Field Hockey from September 24, 2013 through end of season
    Amanda Minnich $923.00
- **Change Deborah Fansler from Junior High Assistant Girls’ Soccer to Junior High Head Girls Soccer** $1,600

**AYES:** Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. William T. Palmer, Jr.

**NAYS:**

**ABSENT:**

**ABSTAINED:**

This motion was carried 9-0.

9.8.9 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following extra-curricular positions for the 2013-2014 school year:

- **Musical Vocal Director** Oliver Blatt $938
- **Show Choir Choreographer** Oliver Blatt $1,821

**AYES:** Mr. Dennis Baver, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. William T. Palmer, Jr.

**NAYS:**

**ABSENT:**

**ABSTAINED:** Mrs. Beverly Blatt

This motion was carried 8-0.

9.8.10 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve an unpaid leave of absence for Karen Bettleyon from August 26-29, 2013.
AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. William T. Palmer, Jr.

NAYS: 

ABSENT: 

ABSTAINED: 

This motion was carried 9-0.

9.8.11 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve a medical unpaid leave of absence for Kimberly Girard from the beginning of the 2013-2014 school year until approximately November 30, 2013.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. William T. Palmer, Jr.

NAYS: 

ABSENT: 

ABSTAINED: 

This motion was carried 9-0.

9.8.12 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve Jessica Dowd as a volunteer field hockey coach for the 2013-2014 season.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. William T. Palmer, Jr.

NAYS: 

ABSENT: 

ABSTAINED: 

This motion was carried 9-0.

9.8.13 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve E. Michael Berry as an unpaid intern to the Athletic Director for the 2013-2014 school year.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. William T. Palmer, Jr.

NAYS: 

ABSENT:
ABSTAINED:

This motion was carried 9-0.

9.8.14 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve Joyce Neal as a long-term substitute German Teacher, 50% time, from approximately October 10, 2013 through approximately March 21, 2014 at a salary of $49,938, Step 1M, prorated to the number of days worked at 50%.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. William T. Palmer, Jr.

NAYS: ABSENT: ABSTAINED:

This motion was carried 9-0.

9.8.15 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following mentor teachers:

- Susan Schwartz for the long-term substitute alternate education teacher (Blake Knecht) - $375 pro-rated to the number of days worked.
- Maria Taylor for the long-term substitute German teacher (Joyce Neal) - $250 pro-rated to the number of days worked.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. William T. Palmer, Jr.

NAYS: ABSENT: ABSTAINED:

This motion was carried 9-0.

9.8.16 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to rescind the motion approving Katie Johnson as a long-term substitute alternate education teacher at the Junior/Senior High School from approximately September 16, 2013 through approximately December 1, 2013.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. William T. Palmer, Jr.
NAYS:
ABSENT:
ABSTAINED:

This motion was carried 9-0.

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9.8.17 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve Blake Knecht as a long-term substitute alternate education teacher at the Junior/Senior High School from approximately September 16, 2013 through approximately December 1, 2013 at a salary of $47,718, Step 2B, pro-rated to the number of days worked.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. William T. Palmer, Jr.

NAYS:
ABSENT:
ABSTAINED:

This motion was carried 9-0.

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DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS

10.0 INFORMATION ITEMS

11.0 CALENDAR OF EVENTS

12.0 CITIZENS PARTICIPATION

13.0 ADJOURNMENT

Mr. Palmer made a motion to adjourn the meeting, seconded by Mr. Heck.

The meeting adjourned at 8:09 p.m. Executive Session followed the board meeting for personnel.

Mrs. Lisa Hassler, Board Secretary