June 03, 2014 – Board Work Session Minutes

President Mr. Scott Klopp called this Work Session of the Tulpehocken Area School District Board of Directors to order at 7:04 p.m. in the District Office Board Room. Pledge of Allegiance and opening Prayer followed.

PRESENT: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr. and Mr. Daniel Steinhauer

ABSENT:

ADMINISTRATORS PRESENT:
- Dr. Edward Albert, Superintendent
- Mr. Thomas Kowalonek, Business Manager
- Ms. Barbara Davis, Director of Curriculum & Instruction
- Ms. Lisa Kiss, Director of Special Education
- Mr. Donald Jones, Junior/Senior High School Principal
- Mr. Michael Leister, Junior High House Principal
- Mr. Jason Bottiglieri, Junior/Senior High Assistant Principal
- Ms. Bonnie Benfer, Penn-Bernville Elementary Principal
- Ms. Cynthia Jenkins, Bethel Elementary Principal
- Mr. Rick Triest, Director of Building & Grounds
- Mr. Brian Boland, Solicitor
- Mrs. Mimi Shade, Recording Secretary

And the following interested citizens and staff: Ms. Betty Martin, Ms. Lisa Hassler, Mr. Brent Johnson, Ms. Renee Norman, Mr. Geoff Kennedy, Mr. Arlan Werst, Mr. Curt Behler, Ms. Milissa Spera, Ms. Darian Gordon, Ms. Kristin Basehore, Ms. Cassidy Mills, Ms. Jaclynn Mills, Ms. Debra Gordon, Mr. Ross J. Spera III, Mr. Nick Jovich, Ms. Stacy Jovich, Mr. William Moyer, Mr. Joe Seiler, Mr. Zacery Flory, Ms. Sherry Flory, Mr. Korey Emerick, Ms. Denise Boltz, Mr. John Kintzer, Ms. Diana Kintzer, Ms. Cathy Diffenbach, Mr. Kevin Musheno, and Mr. Michael Wagner, Reading Eagle.

Students of the Month – Senior High School – Mr. Donald Jones, Principal

Students of the Month:

**April**
- Kira Naftzinger
- Brandon Hartranft

**May**
- Erin Seiler
- Alexander Lapp

Placement in the HOSA States Competition: Krista Naftzinger

Recipient of the Horatio Alger National Scholarship: Gloria Farrisi

Rensselaer Medalist: Darian Gordon

The above students were recognized and congratulated for their accomplishment. Dr. Albert thanked them and praised their hard work.

I. Discussion Items
1. Superintendent's Report

A. Security

*Dr. Albert informed the board that they are working on intruder drills. You never know when one will happen.*

B. Coaches Evaluation/Website – Brent Johnson

*Mr. Johnson presented a coach evaluation tool that is on the website and would allow the students to evaluate their coach.*

*Dr. Albert informed the board that this week will be the last board weekly report. We will keep them informed as needed.*

2. Buildings and Grounds

A. Award the 2014/2015 heating oil bid to Talley Petroleum Enterprises at a firm price of $2.9818 per gallon delivered.

The above motion was discussed and voted on as stated below:

2A A resolution was offered by Mr. Baver, seconded by Mr. Steinhauer, to award the 2014/2015 heating oil bid to Talley Petroleum Enterprises at a firm price of $2.9818 per gallon delivered.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. William T. Palmer, Jr., Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

3. Finance

A. Adopt the final budget for the 2014-2015 school year with projected expenditures of $ and projected revenues of $ including a real estate tax millage rate of 27.70, Act 511 per capita tax of $5.00, School Code Section 679 per capita tax of $5.00, ½% earned income tax, and ½% real estate transfer tax.

B. Request approval to adopt the 2014/2015 Homestead and Farmstead Exclusion Resolution.

C. Approve the tax resolution to levy taxes for the 2014/2015 school year.
D. Approve any necessary journal entries and budget transfers to the financial statements of the school district after June 30, 2014.

E. Approve the commitment of funds for the following categories in accordance with GASB 54 and Board Policy 620:

    Special Education
    Benefits

The specific amounts for each category will be determined at a later date.

*The above motions were discussed and will be voted on at the June 17, 2014 board meeting.*

4. Personnel

    A. Personnel items are discussed in executive session.

The below motions were discussed and voted on as stated below:

9.8.1 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following parent volunteer:

    - Angela Thomas

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. William T. Palmer, Jr., Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer.

NAYS: ABSENT: ABSTAINED:

This motion was carried 9-0.

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9.8.2 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve Melinda Davis as a learning support teacher at the Junior/Senior High School effective the beginning of the 2014-2015 school year at a salary of $51,263, Step 1M pending completion of paperwork.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. William T. Palmer, Jr., Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer.

NAYS: ABSENT: ABSTAINED:

This motion was carried 9-0.

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9.8.3  A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve Karen Hertzog as a Life Skills Support/Independent Living teacher at the Junior/Senior High School effective the beginning of the 2014-2015 school year at a salary of $51,263, Step 1M pending completion of paperwork.

AYES:  Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. William T. Palmer, Jr., Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer.

NAYS:
ABSENT:
ABSTAINED:

This motion was carried 9-0.

9.8.4  A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve Jocelyn Stoltzfus as a general music/choral teacher at the Junior/Senior High School effective the beginning of the 2014-2015 school year at a salary of $50,547, Step 1B+24.

AYES:  Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. William T. Palmer, Jr., Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer.

NAYS:
ABSENT:
ABSTAINED:

This motion was carried 9-0.

9.8.5  A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following technology student workers:

- Aaron Riegel for the 2014-2015 school year at an hourly rate of $8.25.
- Dalton Scharff from June 4, 2014 through the end of the 2014-2015 school year at an hourly rate of $8.00, pending completion of paperwork.

AYES:  Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. William T. Palmer, Jr., Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer.

NAYS:
ABSENT:
ABSTAINED:

This motion was carried 9-0.
9.8.14 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve that the following actions are hereby approved:

a. The suspension of Milissa Spera from May 22, 2014 until this date (June 3, 2014) without pay is hereby ratified;

b. The employment of Milissa Spera is hereby terminated effective this date (June 3, 2014) for the reasons set forth in the letter of Dr. Edward Albert dated May 21, 2014

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. William T. Palmer, Jr., Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

5. Programs

6. Policy

A. Give second reading and final approval the following polices.

<table>
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<tr>
<th></th>
<th>Name of Textbook</th>
<th>Grade Level</th>
<th>Publisher</th>
<th>Grade Level/Course</th>
<th>Copyright</th>
<th>Teacher</th>
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<td>1</td>
<td><em>Pennsylvania Our Home</em></td>
<td>4</td>
<td>Gibbs Smith, Publisher</td>
<td>Social Studies 4th Grade</td>
<td>2012</td>
<td>Luann Snyder</td>
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<tr>
<td>3</td>
<td><em>Sociology and You 2014</em></td>
<td>10, 11, 12</td>
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<td>Sociology</td>
<td>2014</td>
<td>Dave Voigt</td>
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<tr>
<td>5</td>
<td><em>Making America</em></td>
<td>11</td>
<td>Berkin Miller Cherny Gormly</td>
<td>AP US History</td>
<td>2015</td>
<td>Mike Minnich</td>
</tr>
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*The above motion was discussed and will be voted on at the June 17, 2014 board meeting.*

7. Curriculum

A. Give second reading and final approval to use the following textbooks:
B. Approve the agreement with Hamburg Area School District for students to attend TASD Agriculture Program for the 2014/2015 school year as presented.

C. Approve the agreement with Schuylkill Valley School District for students to attend TASD Agriculture Program for the 2014/2015 school year as presented.

**The above motions were discussed and will be voted on at the June 17, 2014 board meeting.**

8. Items for Board Action

A. BE IT RESOLVED, that the Board of School Directors of the Tulpehocken Area School District hereby approves the discipline described in the Admission of Fact, Waiver of Hearing, Acknowledgment of Compliance with Procedural Safeguards and Consent to Expulsion concerning student #301360, and to ratify the execution of same by Edward J. Albert, Ed. D., Superintendent of Schools on May 27, 2014.

B. BE IT RESOLVED, that the Board of School Directors of the Tulpehocken Area School District hereby approves the discipline described in the Admission of Fact, Waiver of Hearing, Acknowledgment of Compliance with Procedural Safeguards and Consent to Expulsion concerning student #300172, and to ratify the execution of same by Edward J. Albert, Ed. D., Superintendent of Schools on May 27, 2014.

**The above motions were discussed and will be voted on at the June 17, 2014 board meeting.**

9. Technology – Barb/Jason

10. Transportation

A. Approve the Girls’ Basketball Penn-State Field Trip/Camp from June 19, 2014 through June 21, 2014 as presented.

The above motion was discussed and voted on as stated below:
A resolution was offered by Mr. Manbeck, seconded by Mr. Heck, to Approve the Girls’ Basketball Penn-State Field Trip/Camp from June 19, 2014 through June 21, 2014 as presented.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. William T. Palmer, Jr., Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer.

NAYS:  
ABSENT:  
ABSTAINED:  

This motion was carried 9-0.

11. Legislative

12. Administrative Reports

Mr. Bottiglieri informed the board that the discipline report is in front of them. Keystone testing is finished. We continue to have neighboring schools come to visit.

Mrs. Kiss reported that the teachers are working very hard. The evaluations are done. The special ed. plan has been accepted and we are good until 2017.

Mrs. Benfer and Mrs. Jenkins reported that they attended the Dollar General Grand Opening. The 6th grade musical and 6th grade dance were a huge success. Field day is fast approaching, feel free to join us. They are getting ready for their awards ceremony.

Mr. Jones reported that he attended the Dollar General open house. Baccalaureate was this last Saturday at Little Swatara Church. The turnout for grad practice was good.

Mrs. Davis reported that Roster Verification is complete. SLO Training is finished. She has been working on the Apple Trip.

Mr. Leister reported that Scholastic Achievement Banquet was a huge success. Tractor day was also a huge success. He attended the Ozzy’s field trip. It was a great time.

Mr. Triest reported that they are busy prepping for Graduation and he gave compliments to his staff for a great job on the yard work.

13. Old Business

14. New Business

Mr. Manbeck thanked Don Jones for being at the BCTC Awards Night. He also informed the board that BCTC and Tulpehocken worked very hard to have a common calendar. There is only one day that is different.

15. Public Comment
II. Adjournment

*Mr. Manbeck made a motion to adjourn the meeting, seconded by Mr. Heck.*

*The meeting adjourned at 7:55 p.m. Executive Session was held before and after the board meeting for personnel.*

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*Mrs. April L. Klopp  
Board Secretary*