

ADMINISTRATION OFFICE  
TULPEHOCKEN AREA SCHOOL DISTRICT  
27 REHRERSBURG RD  
BETHEL, PA 19507

Date of Application \_\_\_\_\_

Name and address of organization requesting the use of facilities: \_\_\_\_\_

\_\_\_\_\_

Which building are you requesting? (Check one)      Bethel              Penn-Bernville  
District Office      Tulpehocken Junior H.S.      Tulpehocken Senior H.S.      H.S. Stadium

Which room(s) and/or field(s) are you requesting to use? \_\_\_\_\_

\_\_\_\_\_

Are you requesting lavatory facilities: (Check one)      Yes              No

State the specific purpose for the use of the requested facilities.

\_\_\_\_\_

\_\_\_\_\_

Date(s) Desired (Please be specific) \_\_\_\_\_

The beginning time \_\_\_\_\_ the ending time \_\_\_\_\_

Membership is \_\_\_\_\_ is not \_\_\_\_\_ limited to Tulpehocken Area residents.

The program is open to the public \_\_\_\_\_ is restricted to the organization \_\_\_\_\_

If you are charging an admission fee, what will it be? \_\_\_\_\_

How many will be in attendance? \_\_\_\_\_

Check equipment needed: (Note: additional charge may be required.)

Sound System	Stage Lighting	TV/VCR	Kitchen
Scoreboard	Bleachers	Cafeteria	Other

By signing this application the person whose signature appears on the reverse side signifies that he/she is responsible for the group, that he/she will prevent the misuse of the building, that the group has proper adult supervision, and that the buildings and grounds are used in conformity with the rules and regulations of the Tulpehocken Area Board of School Directors as stated in Policy #707 - Use of School Facilities, including but not limited to the reimbursement of the district for property damage, the following of instructions from school personnel assigned to the organization's use of the facilities, the provision for the health, safety, and welfare of the group. It is also understood that school activities have priority for the use of the buildings and grounds. This applies even for any school activity that must be rescheduled.

Proof of general liability insurance must accompany this application. Minimum coverage of \$300,000 per occurrence, bodily injury, and property damage insurance in the amount of \$25,000 per occurrence is required when renting Tulpehocken Area School District facilities. Tulpehocken Area School District will be named as additional insured in the policy.

I/we, the undersigned, do hereby agree to hold harmless the Tulpehocken Area School District for any injury or property damage that may occur while using district facilities.

I/we, the undersigned, have received a copy of the Guidelines for Rentals.

Person Responsible (please print) \_\_\_\_\_

Signature of person responsible: \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

\_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE – DISTRICT USE**

.....  
Name of Organization \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

Application:                      Approved \_\_\_\_\_                      Denied \_\_\_\_\_

Building Requested \_\_\_\_\_

Building Facility Requested \_\_\_\_\_

Date(s) of the Activity \_\_\_\_\_

Time(s) of the Activity      Start \_\_\_\_\_                      End \_\_\_\_\_

Applicant will be billed for the following:

Charge for Building Use

Charge for Custodians

Charge for Cafeteria Personnel

Charge for Other Personnel

Other Charges

Property Damage (if any)

The organization must provide police protection when programs are open to the public.

\_\_\_\_\_  
Superintendent's Signature

\_\_\_\_\_  
Date