

July 19, 2022 – General Board Meeting Minutes

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:01 p.m. at the District Office Board Room on Tuesday, July 19, 2022 with Mr. Kyle Batz, Board President presiding. The Pledge of Allegiance and prayer followed.

2.0 ROLL CALL

PRESENT: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, and Mrs. April Klopp

ABSENT: Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

ADMINISTRATORS PRESENT:

Dr. Andrew Netznik, Superintendent
Mr. Denis Quirk, Assistant to the Superintendent
Mr. Thomas Kowalonek, Chief Financial Officer
Mr. Christopher Hamrick, High School Principal
Mr. Nev Lynch, JH Principal
Mr. Heston Frey, Director of Operations
Ms. Brian Boland, Solicitor
Ms. Mimi A. Shade, Recording Secretary

And the following interested citizens and staff: Ms. Karen Heckman, Ms. Rebeca Heckman, Ms. Amy Garber, Mr. James Fidevia, Mr. Mel Fidevia, Ms. Jennifer Kiene, Mr. Anthony Rodig, Ms. Lisa Hassler, Mr. Tom Moorhead

3.0 ACCEPTANCE OF MINUTES

3.1 A resolution was offered by Mr. Kauffman, seconded by Mr. Heck, to accept the minutes of the following meetings:

- 3.1 06/21/2022 Board Voting Session Meeting Minutes
- 3.2 06/28/2022 Board Work Session Meeting Minutes

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp

NAYS:

ABSENT: Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 6-0.

4.0 FINANCIAL REPORTS

4.1- 4.13 A resolution was offered by Mr. Kauffman, seconded by Mr. Heck, to accept the following financial reports:

- 4.1 Treasurer's Report
- 4.2 Investment Report
- 4.3 Tax Collection Report
- 4.4 Monthly Account Status
- 4.5 General Fund Bills Payable
- 4.6 Cafeteria Report
- 4.7 Cafeteria Fund Bills Payable
- 4.8 Capital Reserve Fund Bills Payable
- 4.9 Special Revenue Accounts Payable
- 4.10 Budgetary Transfers
- 4.11 Jr./Sr. High Activity Bills Payable
- 4.12 Bond Fund Bills Payable
- 4.13 Arbiter Pay Payable

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp

NAYS:

ABSENT: Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 6-0.

5.0 BOARD REPORTS

6.0 CITIZEN/STUDENT PARTICIPATION (PERTAINING TO AGENDA ITEMS ONLY)

7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

A. National FFA Convention – Allyson Balmer & Amy Garber

Ms. Balmer and Ms. Garber presented the National FFA Convention to the board. We have students that qualified to attend the National Convention. The convention is in Indianapolis, Indiana from October 26, 2022 to October 29, 2022.

B. JSHS Renovation Project – Dr. Netznik & Mr. Jeff Straub

Dr. Netznik and Mr. Straub discussed the different options of the JSHS renovation with the board.

- *Do we Hold*
- *Do we Continue*
- *Do we Re-Bid*

Discussion was also held regarding if we can do it in phases, so we can see what prices are doing as we enter each phase. It was decided that the board will consider all the options and it will be discussed at a future board meeting.

8.0 NOTICES AND COMMUNICATIONS

The Board received the following thank you cards:

- *Ella Ahner for receiving the Trojan Award*
- *Dawn Weiss for her increase*
- *Missy Huey for her increase*

9.0 ITEMS FOR BOARD ACTION

9.0.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the Comprehensive Plan as presented at the June 7, 2022 board meeting.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp

NAYS:

ABSENT: Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 6-0.

9.1 FINANCE

9.1.1 A resolution was offered by Mr. Kauffman, seconded by Mr. Heck, to approve the following lunch prices for the 2022-2023 school year:

Elementary Lunch	\$2.65 (No Increase)
Secondary Lunch	\$2.90 (No Increase)
Adult Lunch	\$3.90 (No Increase)

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp

NAYS:

ABSENT: Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 6-0.

9.1.2 A resolution was offered by Mr. Kauffman, seconded by Mr. Heck, to approve the 2022-2023 Cafeteria Budget with projected expenditures of \$925,000 and revenue of \$925,000 as presented.

9.1.3 A resolution was offered by Mr. Kauffman, seconded by Mr. Heck, to approve Clover Farms as the milk supplier for the 2022/2023 school year. Should the National School Breakfast and Breakfast Guidelines be revised whole milk should be provided to students as an option.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp

NAYS:

ABSENT: Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 6-0.

9.1.4 A resolution was offered by Mr. Kauffman, seconded by Mr. Heck, to approve UPMC Primary Care Fredericksburg to sign off on PCA services for Access billing at \$35.00 per IEP for the 2022/2023 school year. (There is no rate increase from last year)

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp

NAYS:

ABSENT: Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 6-0.

9.2 BUILDINGS AND GROUNDS

9.3 TRANSPORTATION

9.4. POLICY

9.4.1 A resolution was offered by Mr. Heck, seconded by Mr. Fox, to give second reading and final approval to the following policies:

- #100 Comprehensive Planning
- #101 Mission Statement/Shared Values
- #102 Academic Standards
- #103 Discrimination Title IX Sexual Harassment Affecting Students
 - #103.1 Non-Discrimination – Qualified Students with Disabilities
- #104 Discrimination Title IX Sexual Harassment Affecting Staff
- #105 Curriculum
 - #105.1 Review of Instructional Materials by Parents & Students
 - #105.2 Exemption from Instruction
- #106 Guides for Planned Instruction
- #107 Adoption of Planned Instruction
- #108 Adoption of Textbooks
- #109 Resource Materials
- #110 Instructional Supplies
- #111 Lesson Plans
- #112 Guidance Counseling
- #113 Special Education
 - #113.1 Discipline of Students with Disabilities

- #113.2 Behavior Support
- #113.3 Screening & Evaluations for Students with Disabilities
- #113.4 Confidentiality of Special Education Student Information
- #114 Gifted Education
- #115 Career & Technical Education
- #116 Tutoring
- #117 Homebound Instruction
- #118 Independent Study
- #119 Current Events
- #121 Field Trips
- #122 Extracurricular Activities
- #123 Interscholastic Athletics
- #123.1 Concussion Management
- #123.2 Sudden Cardiac Arrest
- #124 Alternative Instruction
- #125 Adult Education
- #126 Class Size
- #127 Assessment System
- #130 Homework
- #137 Home Education System
- #137.1 Extracurricular Participation by Home Education Students
- #138 Language Instruction Educational Program for English Learners
- #140 Charter Schools
- #140.1 Extra – Curricular Participation by Charter Cyber/Charter Students
- #142 Migrant Students
- #143 Students for Persistently Dangerous Schools
- #144 Standards for Victims of Violent Crimes
- #146 Student Services
- #146.1 Trauma – Informed Approach
- #150 Title I Compatibility Services
- #201 Admission of Students

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp

NAYS:

ABSENT: Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 6-0.

9.5. CURRICULUM

9.5.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the attached list of Ag Advisory Council members for the 2022/2023 school year.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp

NAYS:

ABSENT: Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 6-0.

9.6 LEGISLATIVE

9.7 EXTRA-CURRICULAR

9.8 PERSONNEL

9.8.1 A resolution was offered by Mrs. Klopp seconded by Ms. Heck, to accept the Following Resignations:

- Michael Leister for the purpose of retirement, Assistant Principal Junior Senior High School, effective July 1, 2023.
- Ryan Gallagher as a School Psychologist, effective June 27, 2022.
- Diane Bidelspach as an Autistic Support Teacher at the JSHS, effective June 24, 2022.
- Barbara Moyer as a Learning Support Teacher at Bethel Elementary, effective June 23, 2022.
- Molly Rivera as a Cafeteria worker at the Junior Senior High School, effective June 6, 2022.
- Kellie Roth-Miller as District Board Certified Behavior Analyst, effective August 5, 2022.

AYES: Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp

NAYS: Mr. Kyle Batz

ABSENT: Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 5-1.

9.8.2 A resolution was offered by Mrs. Klopp seconded by Mr. Heck, to approve the following employment:

- Approve the transfer of Denyle Eisenhower from Custodian at Penn Bernville Elementary to Head Custodian at Penn Bernville Elementary at an hourly rate of \$21.00, effective July 30, 2022.

- Approve the transfer of Ingrid Ross from a Paraprofessional at Bethel Elementary to Custodian at Penn Bernville Elementary at her current rate, effective July 30, 2022.
- Approve Kristen Parsons as a Life Skills Teacher at the Junior/Senior High School at a salary of \$77,046, Step 8M/2M, effective the 2022/2023 School Year.
- Approve Margaret McFadden as an Elementary Learning Support Teacher at a salary of \$52, 543, Step 2B, effective the 2022/2023 School Year.
- Approve Joseph Kollar as a Long-Term Substitute Chemistry teacher effective from the beginning of the 2022-2023 school year through approximately May 2023 at a salary \$52,143, Step 1B, prorated to the number of days worked.
- Approve Emily Blumetti as a Long-Term Substitute School Guidance Counselor at the JSHS, effective from the beginning of the 2022-2023 school year through November 6, 2022, at a salary of \$55,363, Step 1M, prorated to the number of days worked.
- Approve Judith Strausser as a Child Accounting/PIMS Coordinator, at an hourly rate of \$24.00, retroactive to July 11, 2022.
- Approve Molly Jones as School Guidance Counselor at Penn-Bernville Elementary at a salary of \$65,845, Step 6M+30, effective the 2022/2023 School Year.
- Approve Melissa Bartek as a Junior High Emotional Support Teacher at the JSHS at a salary of \$71,353, Step 11B+24, effective the 2022/2023 School.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp

NAYS:

ABSENT: Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 6-0.

9.8.3 A resolution was offered by Mrs. Klopp seconded by Mr. Heck, to approve supplemental contracts for the following Winter Season coaching positions for the 2022-2023 sports seasons:

• JD Ricapito	Head High School Boys' Basketball	\$4,986
• Timothy Kline	Head High School Girls' Basketball	\$5,307
• Chelsea Erkes	Asst. High School Girls' Basketball	\$3,364
• Madison Winchester	Head High School Wrestling	\$4,324
• William Chapman	Assistant High School Wrestling	\$3,243
• Melvin Fansler	Head Junior High Wrestling	\$1,840

- Katelyn Hollinger JH Basketball/Competition Cheerleading \$2,038

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp

NAYS:

ABSENT: Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 6-0.

9.8.4 A resolution was offered by Mrs. Klopp seconded by Mr. Heck, to approve supplemental contracts for the following Spring Season coaching positions for the 2022-2023 sports seasons:

- Ashley Rank Head High School Softball Coach \$4,191
- Ashley Count Assistant High School Softball Coach \$3,082
- Kimberly Glass Head Junior High Girls' Softball Coach \$1,876
- Michal Boltz High School Boys' Tennis Coach \$3,589
- Joel Jackson Head High School Track Coach \$5,028
- Melvin Fansler Assistant High School Track Coach \$3,693
- Jordan Loeb Assistant High School Track Coach \$3,874
- Sean Slater Head Junior High Track Coach \$1,896

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp

NAYS:

ABSENT: Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 6-0.

9.8.5 A resolution was offered by Mrs. Klopp seconded by Mr. Heck, to approve the following substitute staff for the 2022/2023 School Year.

Harold	Althouse	Event Staff
Kenny	Baldwin	Custodian
Steve	Becker	Event Staff
Rachel	Blackwell	Custodian
Donna	Bucks	Custodian
Terri	Bucks	Event Staff
Amber	Caddle	Secretary
Sherry	Clardy	Custodian
Erika	Colonna	Aide
Joy	Courtright	Secretary
Robert	Delong	Event Staff
Vicki	Delp	Custodian

Sally	Derr	Aide & Secretary
Katlyn	Diehl	Custodian
Nadine	Dove	Cafeteria
Terry	Edris	Custodian
Shelby	Emerick	Custodian
Dwayne	Evans	Event Staff
Stacy	Gettel	Event Staff
Nancy	Guida	Event Staff
Tammy	Hoffman	Nurse
Katelyn	Hollinger	Secretary
Debra	Houser	Custodian & Secretary
Kelsey	Hunsicker	Event Staff
Joel	Jackson	Cafeteria & Custodian
Danielle	Jacobs	Secretary
Katie	Johnson	Substitute Teacher
Wanda	Keener	Secretary
Dana	Keeney	Secretary
Candace	Keeney	Event Staff
Jennifer	Kerchner	Event Staff
Gerald	Kieffer	Custodian
Phleane	Kissling	Event Staff
Scott	Klopp	Event Staff
Jonathan	Lafollette	Custodian
Ruth	Laffollette	Aide & Event Staff
Christel	Leibenguth	Cafeteria
Diane	Lewandowski	Custodian
Traci	Light	Aide, Cafeteria, & Custodian
Kathleen	Meadows	Nurse
Bryan	Mellen	Event Staff
Bryan	Mellen II	Event Staff
Richard	Messner	Custodian
Heidi	Moser	Nurse
Cassidy	Pearson	Custodian
Bobbi-Jo	Peiffer	Custodian
Debra	Phillips	Cafeteria
Diane	Reifsnyder	Aide & Secretary
Michelle	Risser	Event Staff
Jennifer	Scianna	Custodian
Sheila	Shirk	Custodian
Megan	Siegfried	Substitute Teacher
Michelle	Snyder	Secretary
Heather	Spencer	Secretary
Brenda	Stein	Aide & Secretary
Jamie	Strunk	Aide & Cafeteria
Eric	Sweitzer	Event Staff
Marie	Switzer	Cafeteria
Philip	Thomas	Event Staff
Ricky	Triest	Maintenance
Dory	Triest	Event Staff
Geraldine	Wagner	Aide & Cafeteria
Catherine	Wanner	Nurse

Celeste	Waters	Cafeteria
Carl	Weaver	Event Staff
Emily	Weaver	Event Staff
Josie	Wilson	Secretary
James	Witters	Event Staff
Shirley	Wrigley	Custodian, Secretary & Event Staff
Rebecca	Zeller	Aide

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp

NAYS:

ABSENT: Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 6-0.

9.9 TECHNOLOGY

DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS

10.0 INFORMATION ITEMS

11.0 CALENDAR OF EVENTS

12.0 CITIZENS PARTICIPATION

Mr. Rodig inquired about whether we heard from the insurance regarding the sign damage at the JSHS. Mr. Kowalonek responded that yes, we received a check.

13.0 ADJOURNMENT

Mr. Klopp made a motion to adjourn the meeting, seconded by Mr. Heck. The meeting adjourned at 8:18 p.m. Executive session for legal matters followed the meeting.

Mrs. April Klopp, Board Secretary