

IMPORTANT INFORMATION  
PLEASE READ & SIGN

AGENDAS

Your child's agenda will come home daily except Friday. The agenda MUST be **signed daily** by a parent/guardian. The agenda will list your child's homework and any other daily information as needed. If your child's color has not gone below green AND your child's homework (from previous evening) and classwork for the day has been carefully completed, he/she will earn a stamp/sticker for the day. Students will be rewarded periodically for a perfect week and/or month.

TAKE HOME FOLDERS

Each Monday a "Take Home" folder will come home. It will include a newsletter, test/quiz packet, and other information. The newsletter will inform you of the week's plans, upcoming tests and quizzes, lessons being taught, and give insights for helping your fourth grader. Please **sign** the first page of the test packet indicating that you have seen its contents, and return it in the "Take Home" folder the next day. I strongly feel that this will be helpful as a communication for you to provide encouragement to your child as well as to keep you aware of his/her grades. All other paperwork should be removed from the folder and kept at home.

SPELLING

- MONDAY: We will copy our words and place them in our Spelling folder.  
HOMEWORK: A homework packet and a word search will be given on a Monday.  
Students may work on the packet as their at-home schedule allows.  
However, completed packets are due on THURSDAY morning of each week. The word search is due on FRIDAY.  
FRIDAY: Students will be tested on the Spelling list.

Be sure that your child's spelling folder is at school on a MONDAY so that he or she is able to list the assigned words!

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Please sign the bottom portion of this sheet indicating that you have read the important information about Agendas, Take Home Folders, and Spelling, and return this portion to school.

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Student's signature

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Parent's signature