

August 16, 2016 – General Board Meeting Minutes

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:05 p.m. in the District Office Board Room on Tuesday, August 16, 2016 with Mr. Oscar Manbeck, Board President presiding. The Pledge of Allegiance and prayer followed.

2.0 ROLL CALL

PRESENT: Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

ABSENT: Mrs. April Klopp

ADMINISTRATORS PRESENT:

Dr. Robert Schultz, Superintendent
Mrs. Barbara Davis, Assistant to the Superintendent
Mr. Thomas Kowalonek, Business Manager
Mr. Andrew Netznik, JSBS Principal
Ms. Amanda Cipolla, Penn-Bernville Elementary Principal
Mr. Rick Triest, Director of Building & Grounds
Mr. Brian Boland, Solicitor
Mrs. Mimi Shade, Recording Secretary

And the following interested citizens and staff: Mrs. Lisa Hassler, Ms. Tammy Field, Ms. Leah Blatt, Ms. Michelle Gross, Ms. Josie Wilson, Ms. Erin Chivala, Mr. Richard Klopp, and Mr. Tom Moorhead

3.0 ACCEPTANCE OF MINUTES

3.1 A resolution was offered by Mr. Palmer, seconded by Mr. Klopp, to accept the minutes of the following meetings:

- 3.1 07/19/2016 Board Voting Session Minutes
- 3.2 08/02/2016 Special Board Meeting Minutes

AYES: Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. April Klopp

ABSTAINED:

This motion was carried 8-0.

4.0 FINANCIAL REPORTS

4.1-4.13 A resolution was offered by Mr. Klopp, seconded by Mr. Heck, to accept the following financial reports:

- 4.1 Treasurer's Report
- 4.2 Investment Report
- 4.3 Tax Collection Report
- 4.4 Monthly Account Status
- 4.5 General Fund Bills Payable
- 4.6 Cafeteria Report
- 4.7 Cafeteria Fund Bills Payable
- 4.8 Capital Reserve Fund Bills Payable
- 4.9 Special Revenue Accounts Payable
- 4.10 Budgetary Transfers
- 4.11 Jr. High Activity Bills Payable
- 4.12 Sr. High Activity Bills Payable
- 4.13 Bond Fund Bills Payable

AYES: Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. April Klopp

ABSTAINED:

This motion was carried 8-0.

5.0 BOARD REPORTS

6.0 CITIZEN/STUDENT PARTICIPATION

7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

Dr. Schultz reported that induction is this week and we are getting ready for the teachers and students to return.

8.0 NOTICES AND COMMUNICATIONS

9.0 ITEMS FOR BOARD ACTION

9.1 FINANCE

9.2 BUILDINGS AND GROUNDS

A. Penn-Bernville Playground Discussion

There was discussion held regarding the Penn-Bernville playground. New bids were reviewed.

9.3 TRANSPORTATION

9.4. POLICY

9.4.1 A resolution was offered by Mr. Heck, seconded by Mr. Palmer, to give first reading with the intent to give second reading and final approval on September 20, 2016 to the following polices & Attachments:

246 Student Wellness – (Revised)

609 Investment of District Funds – (Revised)

626 Federal Fiscal Compliance – (New)

- Grant Sub-Recipient Monitoring Procedures – Federal Programs
- Procurement – Federal Programs
- Cash Management – Federal Programs
- Allowability of Costs – Federal Programs
- Administration of Federal Funds – Type of Costs, Obligations and Property Management

626.1 Travel Reimbursement – Federal Programs – (New)

808 Food Services – (Revised)

820 Antifraud Programs & Procedures – (New)

827 Conflict of Interest – (New)

AYES: Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. April Klopp

ABSTAINED:

This motion was carried 8-0.

9.5 CURRICULUM

A. Project Lead The Way Discussion

Mrs. Davis opened up discussion regarding Project Lead the Way and informed the board of how many districts are currently using Project Lead the Way. The board was also informed

that there is only one other company that is anywhere close to offering what Project Lead the Way offers.

9.5.1 A resolution was offered by Mr. Heck, seconded by Mr. Palmer, to approve the Rehoboth Beach Sea-Witch Festival Marching Band Field Trip as presented at the August 02, 2016 board meeting.

AYES: Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. April Klopp

ABSTAINED:

This motion was carried 8-0.

9.5.2 A resolution was offered by Mr. Heck, seconded by Mr. Palmer, to approve the HGA (Hiram G. Andrews) Field Trip as presented at the August 02, 2016 board meeting.

AYES: Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. April Klopp

ABSTAINED:

This motion was carried 8-0.

9.6 LEGISLATIVE

9.7 EXTRA-CURRICULAR

9.8 PERSONNEL

9.8.1 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following health care personnel for the 2016-2017 school year at the stated stipend.

- School Doctor – Primary Ziad Osman, M.D \$10.00 per exam
- School Doctor – Secondary Ayesha Wahab, M.D \$10.00 per exam

AYES: Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. April Klopp
ABSTAINED:
This motion was carried 8-0.

9.8.2 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following substitute teachers for the 2016-2017 school year pending completion of paperwork:

- Kirstin Luckenbill
- Caitlyn Manmiller
- Kara Graeff
- Alison Williams

AYES: Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. April Klopp

ABSTAINED:

This motion was carried 8-0.

9.8.3 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following substitute teachers for the 2016-2017 school year through Berks County Intermediate Unit's Guest Teacher Program with the exception of John Ravert:

James Ashburn	Donna Bucks
Elizabeth Clark	Angela Davis
Aurilie Eckenrode	Scot Lake
Zachary McDonough	Crystal McGeary
John Ravert	Linda Rentschler
Pamela VanLuvanee	Kathryn Walker

AYES: Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. April Klopp

ABSTAINED:

This motion was carried 8-0.

9.8.4 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following support staff substitutes/event staff for the 2016-2017 school year:

- Debra Phillips Cafeteria
- Joy Courtright Aide, Secretary
- Brianna Woodworth Custodial
- **Daryl Showalter Event Staff**
- **Ashley Rank Event Staff**
- **Mary Balloch Aide, Cafeteria, Custodial, Secretary**
- **Caitlyn Manmiller Aide (pending completion of paperwork)**

AYES: Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. April Klopp

ABSTAINED:

This motion was carried 8-0.

9.8.5 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve Cathy Merrell as a part-time Trojans/AEP paraprofessional at the JSHS at an hourly rate of \$12.00 pending completion of paperwork.

AYES: Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, and Mr. Arlan Werst.

NAYS: Mr. Anthony Rodig, and Mr. Daniel Steinhauer

ABSENT: Mrs. April Klopp

ABSTAINED:

This motion was carried 6-2.

9.8.6 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following transfers:

- Jamie Schur from part-time lunch/recess aide at Penn-Bernville to part-time student assigned life skills paraprofessional at the JSHS at an hourly rate of \$12.00.
- Kristin Stoltzfus from part-time library aide at the JSHS to part-time learning support/autistic support paraprofessional at the JSHS at an hourly rate of \$12.00.

AYES: Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. April Klopp

ABSTAINED:

This motion was carried 8-0.

9.8.7 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following preferred sub for the first quarter of the 2016-2017 school year:

- Sara Jackson

AYES: Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS: Mr. William T. Palmer, Jr.

ABSENT: Mrs. April Klopp

ABSTAINED:

This motion was carried 7-1.

9.8.8 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve Kathryn Crampton as a part-time Title I paraprofessional at Bethel Elementary School at an hourly rate of \$9.25 effective the beginning of the 2016-2017 school year pending completion of paperwork.

AYES: Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. April Klopp

ABSTAINED:

This motion was carried 8-0.

9.8.9 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to accept the resignation of Nicole Henne-Brown as administrative assistant to the Junior/Senior High School Principal effective August 31, 2016.

9.8.10 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to accept the resignation of Denise Boltz as part-time Title I paraprofessional at Bethel Elementary effective immediately.

AYES: Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. April Klopp

ABSTAINED:

This motion was carried 8-0.

9.8.11 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the title change of Hillary Malone from Education Evaluator to Home and School Visitor.

AYES: Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. April Klopp

ABSTAINED:

This motion was carried 8-0.

9.8.12 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following coaching change for the 2016-2017 season:

- Susan Schwartz from Assistant Junior High Field Hockey Coach to Head Junior High Field Hockey Coach at a stipend of \$1,600.

AYES: Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. April Klopp

ABSTAINED:

This motion was carried 8-0.

9.8.13 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve Alicea Rodig as Junior High Assistant Cross Country Coach for the 2016-2017 season at a stipend of \$1,335 pending completion of paperwork.

AYES: Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. April Klopp

ABSTAINED: Mr. Anthony Rodig

This motion was carried 7-0.

9.8.14 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following mentors:

- Susan Burns for Erica Bachman, JSHS guidance counselor - \$500
- Susan Burns for Jashanae Day, JSHS guidance counselor - \$500

AYES: Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.
NAYS: Mr. William T. Palmer, Jr.
ABSENT: Mrs. April Klopp
ABSTAINED:
This motion was carried 7-1.

9.8.15 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following volunteers for the 2016-2017 school year:

Alma Alparicio	Jessica Adams	Penny Bahner
Andrea Bashore	Micahel Adams	Erin Barker
Steve Becker	Patricia Adams	Valerie Bashore
Melissa Beitler	Rose Bernstein	Andrew Beck
Sherry Beitler	Allen Blankenbiller	Lydia Beck
Jessica Betz	Julie Blankenbiller	Beverly Blatt
Leah Blatt	Heather Blatt	John Burns Jr.
Matthew Blatt	Hollie Bobo	Michael DeAcosta
Carmela Bobick	Heather Boltz	Theresa DeAcosta
Steve Bobick	Robert Boltz	Steven Dubbs
Andrea Book	Kristy Bowers	Megan Ebling
Sara Bryant	Kelly Boyer	Andrea Edris
Denise Christ	Carrol Debellis	Bernadette Elinsky
Matthew Christ	Sherry Degler	Abby Fair-Gabel
Heather Claman	Tamara DeVries	Eileen George
Tasha Collar	Michelle Dietrich	Jess George
Joy Courtright	Denise Duchan	Debra Gordon
Kathryn Crampton	Karen Ellis	Kelly Groff
Sarah Cullins	Sandra Fogg	Larry Groff
Meredith Dalton	Kenneth Fox	Kara Henning
Gina Daub	Karen Frey	Jill Hulse
Trell Davis	Kimberlee Fryer	Kelly Johnson
David Degler	Sheila Garrett	Diana Kintzer
Nichole Diem	William Garrett	Audrey Kirkhoff
Rebecca Dieffenbach	Rebecca Geisinger	Elwood Kline
Lisa Ebersole	Jess George	Joann Kline
Vicki Eisenhower	Janet Gernsheimer	April Klopp
Renee Etchberger	Dana Gil	Jolynne Koenig
Sara Farris	Richard Gil-Pulido	Donna Kramer
Ann Felty	Toni Greene	Treasure Lape
Heather Giambalvo	Megan Hall	Lori Lerch
Kelsey Giffin	Marlene Haws	Ronald Linke
Tabitha Good	Megan Heath	Teena Loeb
Tiffany Guitas	Mindy Henne	Ann Loose
Jessica Gutierrez	Bennetry Herrmann	Heather Loser
Lynda Harring	Austin Houghtaling	Calvin Maciejewski

Heather Hess
Linda Hill
Dolores Hill
Jodie Hudock
Crystal Kauffman
Alicia Kieffer
Amanda Kleinfelter
Christina Kraemer
Erin Kreitzer
Ashley Landis
Christel Leibenguth
Megan Leinbach
Jenny Marks
Michelle Martin
Brandi Mays
Alinda Moyer
Keri Moyer
Holly Myers
Amber Newswanger
Jan Phillips
Luanne Reese
Denise Reinhold
Megan Risco
Michelle Sanford
Amy Sauder
G. Debra Schwalm
Sara Schwalm
Linda Schueller
Billie-Jo Seward
Erik Sinwich
Kristi Smith
Erick Srause
Cheryl Straw
William Straw
Lauren Sweitzer
Christa Triest
Debra Unger
Lee Urwiler
David Varone
Josie Wilson
Mark Wilson
Louise Wolf
Melanie Younker
Rebecca Zeller
Linda Ziegler
Alex Zimmerman
Jessica Hartranft

Cristina Houghtaling
Angelique Hussmann
Timothy Hussmann
Brian Jacobs
Danielle Jacobs
Alicia Keeler
Ryan Keeler
Joyce Keller
Jason Kleinfelter
Oralyn Kleinfelter
Abigail Koch
Shelly Kraatz
Wayne Kramer
Stacia Layser
Danielle Long
Michelle Long
Denise Longenecker
Tracy Lutz
Angela Marous
Beth Maurer
Carrie Mellington
Elisha Merkel
Amy Metz
Thomas Mirabella
Alicia Morales
Clare Mulvenna
Heather Neuin
Renee Norman
Cathleen Palm
Daniel Parks
Rebecca Parks
Megan Pugh
Brooke Raifsnider
Brandy Jo Reisch
Stacy Rentschler
Tiffany Rissel
Timothy Rissel
Betty Rubin
Ansa Sama
Eric Snyder
Charles Snyder
Hillary Snyder
Karen Snyder
Taryn Stothart
Kristy Stoudt
Kathlene Strause
Gwen Switzer

Crystal Maciejewski
Sherry Massaro
Jeremy Meck
Shawn Naftzinger
Sherry Ricketts
Alicia Rodig
Shannon Roof
Ansa Sama
Michelle Sowers
Kim Stricker
Holly Torres
Diane Vogel
Jay Waldeman
John Walker III
Elizabeth Walsh
Clarinda Wenger
Cheryl White
Kari Wolfe
Laurie Wormser
Deborah Wyse
Cheryl Yoder
Crystal Zeller
Angela Thomas
Kieu Trinh Tran
Laura Weaver
Christina Wehr
Rebecca Winchester
Andrea Worcheck
Amy Zadeh
Ellen Zelek
Sylvia Leffler-Shunk

AYES: Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. April Klopp

ABSTAINED: Mr. Anthony Rodig

This motion was carried 7-0.

9.9 TECHNOLOGY

DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS

10.0 INFORMATION ITEMS

11.0 CALENDAR OF EVENTS

12.0 CITIZENS PARTICIPATION

A group of concerned 5th grade parents expressed their concern regarding the class sizes at Bethel. Dr. Schultz asked them to be patient and see how the numbers are going turn out and give it the first couple of weeks at school. If they are still concerned them give him a call.

13.0 ADJOURNMENT

Mr. Rodig made a motion to adjourn the meeting, seconded by Mr. Heck.

The meeting adjourned at 8:15 p.m. Executive Session was held after the board meeting.

Mr. Scott Klopp, Assistant Board Secretary