

November 18, 2014 – General Board Meeting Minutes

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:00 p.m. in the District Office Board Room on Tuesday, November 18, 2014 with Mr. Scott Klopp, Board President presiding. The Pledge of Allegiance and prayer followed.

2.0 ROLL CALL

PRESENT: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

ABSENT:

ADMINISTRATORS PRESENT:

Dr. Edward Albert, Superintendent
Ms. Barbara Davis, Assistant to the Superintendent
Mr. Thomas Kowalonek, Business Manager
Ms. Bonnie Benfer, Elementary Supervisor
Ms. Amanda Cipolla, Penn-Bernville Elementary Principal
Mr. Mark Brown, Bethel Elementary Principal
Mr. Brian Boland, Solicitor
Mrs. Mimi Shade, Recording Secretary

And the following interested citizens and staff: Ms. Marjorie Hix, Ms. Cathleen Poh, Ms. Jenna Krause, Ms. Brianna Zelek, Ms. Chloe Palm – Rittle, Ms. Michelle Krause, Ms. Ellen Zelek, Ms. Shelby Emerick, Ms. Lisa Hassler, Mr. Paul Wise, Ms. Mackenzi Sowers, Ms. Michelle Sowers, Ms. Christine Folk, Ms. Amelia Folk, Ms. Chloe Mathias, Ms. Shelby Wise, Ms. Madeline Marous, Ms. Sarah Mathias, Ms. Sydney Zellers, Ms. Christie Bennett – Zellers, Mr. Richard Klopp, Mr. Tom Moorehead, Ms. Cami Waren, Ms. Carrie Waren, Mr. Arlan Werst, Mr. Terry Manmiller, and Mr. Anthony Orozco, Reading Eagle.

3.0 ACCEPTANCE OF MINUTES

3.1 A resolution was offered by Mr. Manbeck, seconded by Mr. Heck, to accept the minutes of the following meetings:

- 3.1 10/14/2014 Board Voting Session Minutes
- 3.2 11/04/2014 Board Work Session

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

4.0 FINANCIAL REPORTS

4.1-4.13 A resolution was offered by Mrs. Fox, seconded by Mr. Heck, to accept the following financial reports:

- 4.1 Treasurer's Report
- 4.2 Investment Report
- 4.3 Tax Collection Report
- 4.4 Monthly Account Status
- 4.5 General Fund Bills Payable
- 4.6 Cafeteria Report
- 4.7 Cafeteria Fund Bills Payable
- 4.8 Capital Reserve Fund Bills Payable
- 4.9 Special Revenue Accounts Payable
- 4.10 Budgetary Transfers
- 4.11 Jr. High Activity Bills Payable
- 4.12 Sr. High Activity Bills Payable
- 4.13 Bond Fund Bills Payable

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

5.0 BOARD REPORTS

6.0 CITIZEN/STUDENT PARTICIPATION

Mrs. Hassler inquired about Policy #302 that was up for final approval. There was discussion held and her questions were answered.

7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

- A. Security – No Report
- B. Recognition of Employees – No Report

C. STEM Presentation – Samantha Bolles

Ms. Bolles presented how STEM can be incorporated and utilized with our current curriculum.

D. Quarterly Reviews

Dr. Albert reported that all the administrative quarterly reviews are complete.

Dr. Albert recognized the Girl Scout troop that was in attendance.

Dr. Albert informed the board that he held his clergy and township meetings.

Dr. Albert informed the board that within the next 7 to 9 months there will be 20 chicken houses built. The sewer line in Bethel is complete to the point where Sheetz is coming in

Dr. Albert reported that he attended a meeting at BCTC and a preliminary look at the BCTC budget shows a potential 1.94% budget increase.

8.0 NOTICES AND COMMUNICATIONS

9.0 ITEMS FOR BOARD ACTION

9.0.1 A resolution was offered by Mr. Baver, seconded by Mr. Palmer, to Reappoint Oscar Manbeck as BCTC Joint Operating Committee Representative for a three year term.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.0.2 A resolution was offered by Mr. Baver, seconded by Mr. Heck, to Reappoint William Palmer as BCTC Joint Operating Committee Representative Alternate Representative for a three year term.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.0.3 A resolution was offered by Mr. Baver, seconded by Mr. Heck, to approve that the Board of School Directors of the Tulpehocken Area School District hereby approves the discipline described in the Admission of Fact, Waiver of Hearing, Acknowledgment of Compliance with Procedural Safeguards and Consent to Expulsion concerning student #202338, and to ratify the execution of same by Edward J. Albert, Ed. D., Superintendent of Schools on October 20, 2014.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.0.4 A resolution was offered by Mr. Baver, seconded by Mr. Heck, to approve that the Board of School Directors of the Tulpehocken Area School District hereby approves the discipline described in the Admission of Fact, Waiver of Hearing, Acknowledgment of Compliance with Procedural Safeguards and Consent to Expulsion concerning student #202299, and to ratify the execution of same by Edward J. Albert, Ed. D., Superintendent of Schools on November 10, 2014.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.0.5 A resolution was offered by Mr. Baver, seconded by Mr. Heck, to approve the 2015 Penn International Relations Conference Gifted Field Trip on February 20, 2015 as presented at the 11/04/2014 board meeting.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.1 FINANCE

9.1.1 A resolution was offered by Mrs. Fox, seconded by Mr. Heck, to approve the Per Capita Exonerations as presented at the 11/04/2014 board meeting.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.1.2 A resolution was offered by Mrs. Fox, seconded by Mr. Heck, to approve the commitment of the following fund balances in accordance with GASB 54 and Board Policy 620 effective June 30, 2014:

Special Education	\$ 200.000
PSERS/Benefits	\$1,050,000
Total Committed Fund Balance	\$1,250.000

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.1.3 A resolution was offered by Mrs. Fox, seconded by Mr. Heck, to approve the Berks E.I.T/TCC Merger as presented at the 11/04/2014 board meeting.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.1.4 A resolution was offered by Mrs. Fox, seconded by Mr. Heck, to award the 2015/2016 heating oil contract to Talley Petroleum Enterprises at a price of \$2.4965 per gallon delivered.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.1.5 A resolution was offered by Mrs. Fox, seconded by Mr. Heck, to approve to participate in the Municipalities Continuing Disclosure Cooperation Initiative, as presented.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.2. BUILDINGS AND GROUNDS

9.3 TRANSPORTATION

9.4. POLICY

9.4.1 A resolution was offered by Mr. Heck, seconded by Mr. Fox, to give second reading and final approval to the following policy.

302 Employment of Superintendent

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.5 CURRICULUM

- A. STEM Presentation – Angela Bricker, Asset STEM Education

Angela Bricker presented what Asset can do to help us implement STEM in the classroom. There are three phases and the first two phases are free with the cost of the third phase depending how involved we want them to be.

- B. Building Action Plans – Edward Albert

Dr. Albert informed the board that Building Action Plans will be presented at the 12/02/2014 board meeting.

9.6 LEGISLATIVE

9.7 EXTRA-CURRICULAR

9.8 PERSONNEL

- 9.8.1 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following volunteers for the remainder of the 2014/2015 school year.

- Brandi Mays
- Traci Light
- Rebecca Zeller
- Alexis Troutman

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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- 9.8.2 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to accept the resignation for the purpose of retirement of Ilene Batz as JSBS administrative assistant in guidance effective January 23, 2015.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT:
ABSTAINED:

This motion was carried 9-0.

9.8.3 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve James Moll as a volunteer girls' basketball coach for the 2014-2015 season.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.4 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following support staff substitutes for the remainder of the 2014-2015 school year pending completion of paperwork:

- Joanne Gettis Aide, Cafeteria, Custodial
- Morgan Kennedy Aide, Cafeteria, Secretary
- Jennifer Kershner Aide, Cafeteria

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.5 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve Amanda Diem as a substitute nurse for the remainder of the 2014-2015 school year pending completion of paperwork.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.6 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following substitute teacher for the remainder of the 2014-2015 school year pending completion of paperwork:

- Abigail Smith

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.7 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following individuals as substitute teachers for the remainder of the 2014-2015 school year through Berks County Intermediate Unit's Guest Teacher Program:

- Robert Krotee
- Aurilie Eckenrode

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.8 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to accept the resignation of Gwen Wenrich as a part-time cafeteria worker effective October 15, 2014.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.9 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to accept the resignation of Christina Kopinski as an emotional support paraprofessional effective November 19, 2014.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.10 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to accept the resignation of Wendy Fisher as transportation coordinator and adjust her hourly rate to \$18.87 effective on a mutually agreed upon date.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.11 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the change to the following extra-curricular position for the 2014-2015 school year:

- Kathryn Mazurek – Penn-Bernville Choral Music Programs Director at a stipend of \$457 pro-rated to the number of days worked.
- Helen Clark – Substitute Penn-Bernville Choral Music Programs Director at a stipend of \$369 pro-rated to the number of days worked.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.12 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve an unpaid medical leave of absence for Darlene Snook from November 4 through approximately December 2, 2014.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:
ABSENT:
ABSTAINED:

This motion was carried 9-0.

9.8.13 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to Approve an unpaid leave of absence for Laurie Somerville from December 2 – 5, 2014.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:
ABSENT:
ABSTAINED:

This motion was carried 9-0.

9.8.14 A resolution was offered by Mr. Palmer, seconded by Mrs. Fox, to approve the position/title change of Barbara Davis to Assistant to the Superintendent effective December 2, 2014 at a salary of \$101,478 pro-rated to the number of days worked.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:
ABSENT:
ABSTAINED:

This motion was carried 9-0.

9.9 Technology

DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS

10.0 INFORMATION ITEMS

11.0 CALENDAR OF EVENTS

12.0 CITIZENS PARTICIPATION

13.0 ADJOURNMENT

Mr. Manbeck made a motion to adjourn the meeting, seconded by Mr. Palmer.

The meeting adjourned at 8:29 p.m. Executive Session was held from 7:46 p.m. to 8:07 p.m. and followed the board meeting.

Mrs. April Klopp, Board Secretary