

January 28, 2014 – General Board Meeting Minutes

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:01 p.m. in the District Office Board Room on Tuesday, January 28, 2014 with Mr. William Palmer, Board Vice-President presiding. The Pledge of Allegiance followed.

2.0 ROLL CALL

PRESENT: Mr. Dennis Baver, Mrs. Beverly Blatt (Via Skype), Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp (Via Skype), Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer

ABSENT: Mrs. Evelyn F. Fox

ADMINISTRATORS PRESENT:

Dr. Edward Albert, Superintendent
Mr. Thomas Kowalonek, Business Manager
Ms. Barbara Davis, Director of Curriculum
Mr. Jason Bottiglieri, Jr. High Assistant Principal
Mr. Brian Boland, Solicitor
Mrs. Mimi Shade, Recording Secretary

And the following interested citizens and staff: Mr. Anthony Orozco, Reading Eagle.

3.0 ACCEPTANCE OF MINUTES

3.1 A resolution was offered by Mr. Manbeck, seconded by Mr. Heck, to accept the minutes of the following meetings:

- 3.1 12/03/2013 Board Re-Organization Minutes
- 3.2 12/03/2013 Board Voting Session Minutes
- 3.23 01/07/2013 Board Work Session

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr. and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mrs. Evelyn F. Fox

ABSTAINED:

This motion was carried 8-0.

4.0 FINANCIAL REPORTS

4.1-4.13 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to accept the following financial reports:

- 4.1 Treasurer's Report
- 4.2 Investment Report
- 4.3 Tax Collection Report
- 4.4 Monthly Account Status
- 4.5 General Fund Bills Payable
- 4.6 Cafeteria Report
- 4.7 Cafeteria Fund Bills Payable
- 4.8 Capital Reserve Fund Bills Payable
- 4.9 Special Revenue Accounts Payable
- 4.10 Budgetary Transfers
- 4.11 Jr. High Activity Bills Payable
- 4.12 Sr. High Activity Bills Payable
- 4.13 Bond Fund Bills Payable

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr. and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mrs. Evelyn F. Fox

ABSTAINED:

This motion was carried 8-0.

5.0 BOARD REPORTS

6.0 CITIZEN/STUDENT PARTICIPATION

7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

- A. Security

No Report

- B. 2012/2013 Audit Presentation – Herbein & Company, Inc.

Roxanne McMurtry from Herbein & Company, Inc., presented the 2012/2013 audit report. There were no findings.

8.0 NOTICES AND COMMUNICATIONS

9.0 ITEMS FOR BOARD ACTION

- 9.0.1 A resolution was offered by Mr. Manbeck, seconded by Mr. Baver, to approve the listed appointments for the Board committees for 2014.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr. and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mrs. Evelyn F. Fox

ABSTAINED:

This motion was carried 8-0.

9.0.2 A resolution was offered by Mr. Manbeck, seconded by Mr. Baver, to approve the listed Board representatives for 2014.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr. and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mrs. Evelyn F. Fox

ABSTAINED:

This motion was carried 8-0.

9.1 FINANCE

9.1.1 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to approve the Per Capita Exonerations as attached.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr. and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mrs. Evelyn F. Fox

ABSTAINED:

This motion was carried 8-0.

9.1.2 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to approve the resolution that states the Board of School Directors will not raise any school taxes above the stated index for the 2014/2015 school year.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr. and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mrs. Evelyn F. Fox

ABSTAINED:

This motion was carried 8-0.

9.1.3 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to approve the commitment of the following fund balances in accordance with GASB 54 and Board Policy 620 effective June 30, 2013:

Special Education \$200,000
Utilities \$50,000
PSERS/Benefits \$1,000,000
Total Committed Fund Balance \$1,250,000

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. William T. Palmer, Jr. and Mr. Daniel Steinhauer.

NAYS: Mr. Oscar J. Manbeck,

ABSENT: Mrs. Evelyn F. Fox

ABSTAINED:

This motion was carried 7-1.

9.1.4 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to approve the transfer of \$300,000 from the General fund to the Capital Reserve fund effective June 30, 2013:

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr. and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mrs. Evelyn F. Fox

ABSTAINED:

This motion was carried 8-0.

9.1.5 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to approve the 2012/2013 Audit as presented.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr. and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mrs. Evelyn F. Fox

ABSTAINED:

This motion was carried 8-0.

9.1.6 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to approve the recommendation to use the law firm of Kozloff Stoudt as the school Solicitor for 2014 at the stated rate.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr. and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mrs. Evelyn F. Fox

ABSTAINED:

This motion was carried 8-0.

9.2. BUILDINGS AND GROUNDS

Dr. Albert informed the board that the building & grounds tour will be held on February 8, 2014, starting with breakfast at 8:00 a.m.

9.3 TRANSPORTATION

9.4. POLICY

9.4.1 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to give first reading with the intent to give second reading and final approval on February 18, 2014 to the following polices:

- 220 Student Expression/Distribution and Posting of Materials
- 913 Non-school Organizations/Groups/Individuals

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr. and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mrs. Evelyn F. Fox

ABSTAINED:

This motion was carried 8-0.

9.5 CURRICULUM

9.6 LEGISLATIVE

9.7 EXTRA-CURRICULAR

9.7.1 A resolution was offered by Mr. Manbeck, seconded by Mr. Heck, to approve the 2015 Girls' Florida Softball Trip as presented at the 12/03/2013 board meeting.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. William T. Palmer, Jr.

NAYS: Mr. Daniel Steinhauer.

ABSENT: Mrs. Evelyn F. Fox

ABSTAINED:

This motion was carried 7-1.

9.7.2 A resolution was offered by Mr. Manbeck, seconded by Mr. Baver, to approve the Gifted Mock Trial Competition, Easton, PA - February 5, 2014

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr. and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mrs. Evelyn F. Fox

ABSTAINED:

This motion was carried 8-0.

9.8 PERSONNEL

9.8.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the following parent volunteers for the remainder of the 2013/2014 school year:

- Meredith Dalton
- Luanne Reese
- Paul Joseph Atkinson
- Kieu Trinh Tran

9.8.2 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the following professional staff salary adjustments based on credit attainment according to the collective bargaining agreement:

- Leah Harpel from 5B to 5M effective August 24, 2013.
- Kerry Lehman from 5M to 5M/2M effective August 24, 2013.
- Luann Snyder from 12MEq. to 12MEq.+15 effective December 16, 2013.

- 9.8.3 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the following substitute teachers for the remainder of the 2013-2014 school year pending completion of paperwork:
- Hannah Bargo
 - Amy McCoy
 - Matthew Werley
 - Kristin Zerbe
- 9.8.4 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the following support staff substitutes for the remainder of the 2013-2014 school year pending completion of paperwork:
- Lydia Beck Aide, Cafeteria, Secretary
 - Wendy Shartle Aide, Cafeteria, Custodial
- 9.8.5 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve Blake Knecht as a long-term substitute teacher at the Junior/Senior High School effective December 16, 2013 for 45 days at a salary of \$47,718 prorated.
- 9.8.6 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the extension of Korissa Seidel as a long-term substitute physical education teacher at the Junior/Senior High School until the end of the 2013-2014 school year.
- 9.8.7 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve a 60 day extension of Heather Stoy as a long-term teacher.
- 9.8.8 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to accept the resignation of Tim Maginnis as part-time custodian effective January 2, 2014.
- 9.8.9 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to accept the resignation of Paul Brossman as part-time weekend custodian effective January 8, 2014.
- 9.8.10 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to accept the resignation of Karen Bettleyon as a student assigned paraprofessional effective January 17, 2014.
- 9.8.11 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve Michelle Risser as the part-time substitute caller at an hourly rate of \$12.00 retroactive to November 8, 2013.

9.8.12 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the following coaching change for the 2013-2014 season:

- High School Co-Assistant Baseball Kenneth Fernandez \$1,044.50
- High School Co-Assistant Baseball Blake Knecht \$ 965.50

9.8.13 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the following preferred substitutes for 45 days starting January 21, 2014:

- Rachel Nelson
- Amber Reynolds

9.8.14 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the status change for Denyle Eisenhauer from a part-time student assigned paraprofessional to a full-time student assigned paraprofessional effective January 20, 2014.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mrs. Evelyn F. Fox

ABSTAINED:

This motion was carried 8-0.

9.8.15 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to accept the resignation of Kimberly Girard as part-time cafeteria worker effective January 17, 2014.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mrs. Evelyn F. Fox

ABSTAINED:

This motion was carried 8-0.

9.8.16 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve an unpaid leave of absence for Clint Kiscadden on February 11 and 12, 2014.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mrs. Evelyn F. Fox

ABSTAINED:

This motion was carried 8-0.

9.8.17 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve Racquel Kelley as a long-term substitute ESL teacher at the Junior/Senior High School effective February 3, 2014 through June 6, 2014 at a salary of \$49,222, Step 1B+24 prorated to the number of days worked, pending completion of paperwork.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mrs. Evelyn F. Fox

ABSTAINED:

This motion was carried 8-0.

DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS

10.0 INFORMATION ITEMS

11.0 CALENDAR OF EVENTS

12.0 CITIZENS PARTICIPATION

13.0 ADJOURNMENT

Mr. Manbeck made a motion to adjourn the meeting, seconded by Mr. Heck.

The meeting adjourned at 7:30 p.m. Executive Session was held before the board meeting for personnel.

Mrs. April Klopp, Board Secretary