

## **March 18, 2014 – General Board Meeting Minutes**

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:00 p.m. in the District Office Board Room on Tuesday, March 18, 2014 with Mr. Scott Klopp, Board President presiding. The Pledge of Allegiance followed.

### **2.0 ROLL CALL**

**PRESENT:** Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer

**ABSENT:**

#### **ADMINISTRATORS PRESENT:**

Dr. Edward Albert, Superintendent  
Mr. Thomas Kowalonek, Business Manager  
Ms. Barbara Davis, Director of Curriculum  
Mr. Jason Bottiglieri, JSHS Assistant Principal  
Ms. Cynthia Jenkins, Bethel Elementary Principal  
Mr. Brian Boland, Solicitor  
Mrs. Mimi Shade, Recording Secretary

And the following interested citizens and staff: Mrs. Lisa M. Hassler, Mr. Arlan Werst, Ms. Christine Williams, Ms. Susan Burns, Ms. Sonya Laley, and Mr. Stephen F. DeLucas, Reading Eagle.

### **3.0 ACCEPTANCE OF MINUTES**

3.1 A resolution was offered by Mrs. Fox, seconded by Mr. Heck, to accept the minutes of the following meetings:

- 3.1 02/18/2014 Board Voting Session Minutes
- 3.2 03/04/2014 Board Work Session

**AYES:** Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr. and Mr. Daniel Steinhauer.

**NAYS:**

**ABSENT:**

**ABSTAINED:**

This motion was carried 9-0.

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## **4.0 FINANCIAL REPORTS**

4.1-4.13 A resolution was offered by Mrs. Fox, seconded by Mr. Heck, to accept the following financial reports:

- 4.1 Treasurer's Report
- 4.2 Investment Report
- 4.3 Tax Collection Report
- 4.4 Monthly Account Status
- 4.5 General Fund Bills Payable
- 4.6 Cafeteria Report
- 4.7 Cafeteria Fund Bills Payable
- 4.8 Capital Reserve Fund Bills Payable
- 4.9 Special Revenue Accounts Payable
- 4.10 Budgetary Transfers
- 4.11 Jr. High Activity Bills Payable
- 4.12 Sr. High Activity Bills Payable
- 4.13 Bond Fund Bills Payable

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr. and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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## **5.0 BOARD REPORTS**

### **6.0 CITIZEN/STUDENT PARTICIPATION**

### **7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT**

- A. Security

*Dr. Albert reminded the board that there was a presentation at the last meeting and for security purposes they are not going to cover specifics in public.*

*Dr. Albert complimented the Art teachers for all their efforts and hard work with our students.*

### **8.0 NOTICES AND COMMUNICATIONS**

**9.0 ITEMS FOR BOARD ACTION**

9.0.1 A resolution was offered by Mr. Baver, seconded by Mr. Palmer, to approve the Mini-thon to earn funds for the 4 Diamonds Fund as presented at the March 4, 2014 board meeting.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr. and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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9.0.2 A resolution was offered by Mr. Baver, seconded by Mr. Heck, to ratify the appointment of Richard L. Guida, Esquire as the Board appointed Hearing Officer for the expulsion hearing for a student held on February 25, 2014.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr. and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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9.0.3 A resolution was offered by Mr. Baver, seconded by Mr. Heck, to adopt and approve the report of Richard L. Guida, Esquire, Hearing Officer as the final decision of the Board and approve and expel student # 300132, a 19 year old junior from the Tulpehocken Area School District as set forth in the report.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr. and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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## 9.1 FINANCE

9.1.1 A resolution was offered by Mrs. Fox, seconded by Mr. Heck, to approve the following as Berks Tax Collection Committee Representatives:

- Primary Voting Delegate: TASD Business Manager (currently Thomas L. Kowalonek)
- First Alternate Voting Delegate: TASD Treasurer (currently Evelyn Fox)
- Second Alternate Voting Delegate: TASD Superintendent (currently Dr. Edward J. Albert, Jr.)

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr. and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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9.1.2 A resolution was offered by Mrs. Fox, seconded by Mr. Heck, to approve donating the stipend for the Board Treasurer of \$500 and the Board Secretary of \$900 to be donated as the Board of Director's Scholarship Award.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr. and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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9.1.3 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve The Board of School Directors (the "Board") of the Tulpehocken Area School District (the "District") does hereby authorize the Administration to work with Public Financial Management, Inc. as Financial Advisor, PNC Capital Markets LLC as Bond Underwriter, and Kozloff Stoudt as Bond Counsel and Solicitor to proceed with a refinancing of its outstanding 2009 bond at a minimum net savings target of \$250,000.00.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr. and Mr. Daniel Steinhauer.

NAYS:

ABSENT:  
ABSTAINED:

This motion was carried 9-0.

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## **9.2. BUILDINGS AND GROUNDS**

### **9.3 TRANSPORTATION**

9.3.1 A resolution was offered by Mrs. Fox, seconded by Mr. Heck, to approve the proposal to purchase Transfinder transportation software as presented at the March 4, 2014 board meeting.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr. and Mr. Daniel Steinhauer.

NAYS:  
ABSENT:  
ABSTAINED:

This motion was carried 9-0.

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## **9.4. POLICY**

9.4.1 A resolution was offered by Mr. Steinhauer, seconded by Mr. Heck, to give first reading with the intent to give second reading and final approval on April 22, 2014 to the following polices.

314 Physical Examination  
316 Non-tenured Employees

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr. and Mr. Daniel Steinhauer.

NAYS:  
ABSENT:  
ABSTAINED:

This motion was carried 9-0.

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## **9.5 CURRICULUM**

*Mrs. Davis and Mr. Bottiglieri gave a technology overview to the board. Mrs. Davis showed the board an example of the electronic textbook. Mr. Bottiglieri showed the board how we can view the cameras at the High School.*

## **9.6 LEGISLATIVE**

### A. House Bill 1013

*Dr. Albert explained House Bill 1013 to the board. If passed it would mean that traditional homeschoolers would not have to turn in a portfolio to the district anymore. They would just have to provide a certificate.*

### B. Executive Session – School Security

*Dr. Albert also notified the board that there is a bill in the house for consideration that would allow school districts to discuss school security in executive session.*

## **9.7 EXTRA-CURRICULAR**

Discussion: Stroud Water Research Center Program, Avondale, PA (grant opportunity)  
Christine Williams

*Ms. Williams and student Sonja Laley presented the Stroud Water Research field trip to the board.*

9.7.1 A resolution was offered by Mrs. Fox, seconded by Mr. Heck, to approve the Stroud Water Research Program Field Trip as presented.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, and Mr. William T. Palmer, Jr.

NAYS: Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer.

ABSENT:

ABSTAINED:

This motion was carried 7-2.

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## **9.8 PERSONNEL**

9.8.1 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following individuals as substitute teachers for the remainder of the 2013-2014 school year through the Berks County Intermediate Unit guest teacher program:

- Jaime Laidlow
- Kayla Welsh

9.8.2 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following individuals as substitute teachers for the remainder of the 2013-2014 school year pending completion of paperwork:

- Linda Misterkiewicz

9.8.3 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following support staff substitutes for the remainder of the 2013-2014 school year pending completion of paperwork:

- Ashley Bentley Cafeteria, Custodial
- Teresa Eisenstat Cafeteria
- Clarinda Wenger Cafeteria

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr. and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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9.8.4 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following coaches for the 2013-2014 season:

- JH Assistant Baseball Kerry Lehman \$1,424
- JH Assistant Track Randy Lykens \$1,415 pending completion of paperwork
- HS Co-Asst. Track Kristen Stoltzfus \$1,280 pending completion of paperwork

9.8.5 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following volunteer coaches for the 2013-2014 seasons:

- Kyle Fuller Wrestling
- Ryan Zawaski Baseball
- Corey McGinity Baseball

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr. and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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9.8.6 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following individuals as preferred substitutes from April 2, 2014 until the last student day of the 2013-2014 school year:

- Rachel Nelson
- Amber Reynolds

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr. and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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9.8.7 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve an hourly rate increase for Deborah Fansler from \$11.20 per hour to \$12.00 per hour due to a position transfer from a part-time ESL paraprofessional to a part-time student assigned paraprofessional retroactive to January 27, 2014.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr. and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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9.8.8 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve an unpaid externship from Berks Technical Institute for Morgan Oswald from April to July 2014.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr. and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:



This motion was carried 9-0.

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9.8.9 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the extension of Blake Knecht as a long-term substitute teacher at the Junior/Senior High School until the end of the 2013-2014 school year.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr. and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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9.8.10 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve Erin Chiveral as a long-term substitute part-time Title I paraprofessional effective March 5, 2014 until the end of the 2013-2014 school year at an hourly rate of \$9.25.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr. and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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9.8.11 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to accept the resignation of Scott Payne, learning support teacher at the Junior/Senior High School effective March 4, 2014.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr. and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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9.8.12 A resolution was offered by Mr. Palmer, seconded by Mrs. Fox, to accept the resignation for the purpose of retirement of Betty Martin effective the last contracted work day of the 2013-2014 school year.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr. and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS

**10.0 INFORMATION ITEMS**

**11.0 CALENDAR OF EVENTS**

**12.0 CITIZENS PARTICIPATION**

**13.0 ADJOURNMENT**

Mr. Palmer made a motion to adjourn the meeting, seconded by Mr. Heck.

The meeting adjourned at 8:27 p.m. Executive Session was held after the board meeting for personnel.

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Mrs. April L. Klopp, Board Secretary