

## **April 08, 2014 – Board Work Session Minutes**

President Mr. Scott Klopp called this Work Session of the Tulpehocken Area School District Board of Directors to order at 7:00 p.m. in the District Office Board Room. Pledge of Allegiance followed.

**PRESENT:** Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr. (7:05 p.m.), and Mr. Daniel Steinhauer

**ABSENT:**

### **ADMINISTRATORS PRESENT:**

Dr. Edward Albert, Superintendent  
Mr. Thomas Kowalonek, Business Manager  
Ms. Barbara Davis, Director of Curriculum & Instruction  
Ms. Lisa Kiss, Director of Special Education  
Mr. Donald Jones, Junior/Senior High School Principal  
Mr. Jason Bottiglieri, Junior/Senior High Assistant Principal  
Ms. Bonnie Benfer, Penn-Bernville Elementary Principal  
Ms. Cynthia Jenkins, Bethel Elementary Principal  
Mrs. Mimi Shade, Recording Secretary

**And the following interested citizens and staff:** Ms. Ashley Count, Ms. Marie DeFilippis, Ms. Holly Baer, Ms. Renee Norman, Ms. Jan Gernsheimer, Rich, Karen, and Rachel Howe, The Vega Family, Dr. Brendon Weaver, Ms. Sarita Torres, Mr. Ronald Linke, Ms. Lisa Hassler, and Mr. Anthony Orozco, Reading Eagle.

### **Poster Design Contest – Dr. Weaver**

Victoria Tankred  
K'drian Vega  
Jordan Baer

*Dr. Brendon Weaver presented checks to the three students stated above for winning the 2<sup>nd</sup> annual poster contest that he conducted for his office. Dr. Albert congratulated them.*

### **Students of the Month – Penn-Bernville Elementary – Mrs. Bonnie Benfer, Principal**

#### **Mrs. Gernsheimer**

Jessie Torres  
Kevin Linke

#### **Mrs. Hamrick**

Rachel Howe  
Joshua Linke

#### **Mrs. Noecker**

Jordan Boyer  
Courtney Luckenbill

*The above students were recognized for being students of the month at Penn-Bernville Elementary. Dr. Albert congratulated them.*

I. Discussion Items

**1. Superintendent's Report**

A. Security

- Intruder Drill

*Dr. Albert reported that Bethel Elementary will be conducting an intruder drill in the near future. The parents will be notified as to when it will be held.*

- Run/Fight/Hide

*Dr. Albert informed the board that he and Mr. Leister attended a workshop at the BCIU regarding school safety called Run/Fight/Hide.*

*Dr. Albert reported that Trojans II is going great. The students have great attendance and are putting an effort forth. They brought the parents in for meetings with the Guidance Counselors and teachers. They went extremely well.*

*Dr. Albert presented and discussed the Cyber School Pamphlet that the BCIU created with the board.*

**2. Buildings and Grounds**

**3. Finance**

- A. Approve the contract between Tulpehocken Area School District and Kathleen Edelstein, Teacher of the Hearing Impaired for the 2014/2015 school year, at the rate of \$95.00 per hour, not to exceed 400 hours for the year.
- B. ePlus Group Lease Proposal – Tom Kowalonek
- C. 2014/2015 Budget Presentation – Tom Kowalonek
- D. Approve the 2014/2015 Berks County Career and Technology Center Operating Budget as presented to the Board.

*The above motions were discussed and will be voted on at the 04/22/2014 board meeting.*

**4. Personnel**

- A. Personnel items are discussed in executive session.

The below motions were voted on as stated below:

- 9.8.1 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve Kristin Zerbe as a long-term substitute learning support teacher at the Junior/Senior High

School from March 5, 2014 through the end of the 2013-2014 school year at a salary of \$46,718, Step B1, pro-rated to the number of days worked.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. William T. Palmer, Jr., Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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9.8.2 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve Rachel Nelson as a long-term substitute fourth grade teacher at Bethel Elementary from February 27, 2014 through the end of the 2013-2014 school year at a salary of \$46,718, Step B1, pro-rated to the number of days worked.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. William T. Palmer, Jr., Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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9.8.3 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following mentor teachers:

- Erika Miller for the long-term substitute learning support teacher at the Junior Senior High School \$500 pro-rated to the number of days worked.
- Jeffrey Strayer for the long-term substitute fourth grade teacher at Bethel Elementary \$500 pro-rated to the number of days worked.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. William T. Palmer, Jr., Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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9.8.4 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve Ashley Rank as a volunteer softball coach for the 2013-2014 season.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. William T. Palmer, Jr., Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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## **5. Programs**

### **6. Policy**

A. Give second reading and final approval to the following policies.

- 314 Physical Examination
- 316 Non-tenured Employees

*The above motion was discussed and will be voted on at the 04/22/2014 board meeting.*

### **7. Curriculum**

- A. Approve the 2014/2015 School Calendar as presented.
- B. Summer School Proposal – Barb Davis
- C. Approve the attached list of the Agriculture Advisory Council as presented.
- D. Graduation – June 6, 2014
- E. Administrator Executive Briefing – Reston Virginia - June 11 & 12, 2014

*The above items were discussed and the necessary items will be voted on at the 04/22/2014 board meeting. Mr. Kowalonek also discussed allowing Wendy Fisher to attend the transportation conference in Albany, New York. This will be a motion on the 04/22/2014 board agenda.*

### **8. Items for Board Action**

- A. Special Education Comprehensive Plan – Lisa Kiss
- B. BE IT RESOLVED, that the Board of School Directors of the Tulpehocken Area School District hereby approves the discipline described in the Admission of Fact, Waiver of Hearing, Acknowledgment of Compliance with Procedural Safeguards and Consent to Expulsion concerning student #202181, and to ratify the execution of same by Edward J. Albert, Ed. D., Superintendent of Schools on March 31, 2014.

- C. BE IT RESOLVED, that the Board of School Directors of the Tulpehocken Area School District hereby approves the discipline described in the Admission of Fact, Waiver of Hearing, Acknowledgment of Compliance with Procedural Safeguards and Consent to Expulsion concerning student #202257, and to ratify the execution of same by Edward J. Albert, Ed. D., Superintendent of Schools on March 31, 2014.

*The above motions were discussed and will be voted on at the 04/22/2014 board meeting.*

**9. Technology – Barb/Jason**

- A. Lynx Report

*Mrs. Davis and Mr. Bottiglieri presented the findings of the Lynx analysis to the board.*

- B. iPads in the Classroom – Ashley Count

*Ms. Count showed the board how she is using the iPad in the classroom. She presented the textbook that she created to help students study for the Keystone Exam.*

**10. Transportation**

**11. Legislative**

**12. Administrative Reports**

*Barb Davis reported that the Professional Education Committee met. They are in the process of Department Coordinator training. They are working on a Technology In-Service.*

*Don Jones reported that he attended the FBLA state competition in Hershey. Seven students participated. Kali Wentling won first place. The Mini-Thon was a huge success with them earning \$8,600.00. The FFA Invitation has been placed in front of you; it will be held on May 9, 2014. The JSHS Talent Assembly will be held on April 17, 2014.*

*Jason Bottiglieri reported that T.V's that are set up to view what the cameras are seeing have been added to the offices. PSSA's are coming to an end with the Science coming up. The eighth grade has five major assessments that they are required to take.*

*Lisa Kiss reported that the PASA is completed and has been shipped. She presented Jess Will as one of the six finalists at the Annie Sullivan Award Ceremony. They will hold Fuchs & Fuchs training for progress monitoring.*

*Cindy Jenkins reported that the Math & Reading PSSA's are complete. The Cosmic Adventure Assembly will be held on April 8, 2014.*

*Bonnie Benfer reported the Math & Reading PSSA's are complete. All students' participated in the reward movie. The PTO Wizard's Basketball Game was a great success with the PTO earning \$3,000. Penn-Bernville is doing Dance for Education instead of Walk for Education. Penn-Bernville has won the Barry Morrison Courageous Conversations Award, due to our No Place for Hate program.*

**13. Old Business**

**14. New Business**

**15. Public Comment**

II. Adjournment

*Mr. Palmer made a motion to adjourn the meeting, seconded by Mr. Heck.*

*The meeting adjourned at 9:21 p.m. Executive Session was held after the board meeting for personnel.*

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*Mrs. April L. Klopp  
Board Secretary*